

Electoral Area Services

Thursday, January 15, 2015 - 6:00 pm

The Regional District of Kootenay
Boundary Board Room, RDKB Board Room,
843 Rossland Ave., Trail, BC

A G E N D A

1. CALL TO ORDER
2. ELECTION OF VICE-CHAIR
3. ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

A) January 15, 2015

Recommendation: That the January 15, 2015 Electoral Area Services Agenda be adopted.

4. MINUTES

A) November 13, 2014

Recommendation: That the minutes of the November 13, 2014 Electoral Area Services Committee meeting be received.

[Minutes-Electoral Area Services Committee - 13 Nov 2014](#)

5. DELEGATIONS
6. UNFINISHED BUSINESS

A) Electoral Area Services Committee Memorandum of Action Items

Recommendation: That the Electoral Area Services Committee Memorandum of Action Items for the period ending November 2014 be received.

[ToEndOfNovForJan.pdf](#)

- B) Mt. Baldy Bylaw Amendment
RE: Request for Bylaw Amendments from Strata 1840

Recommendation: That the staff report regarding the request for Mt. Baldy bylaw amendments from Strata KAS1840 be received.

Recommendation: That staff be directed to forward the referral regarding the request for Mt. Baldy bylaw amendments from Strata KAS1840 to the Electoral Area 'E'/West Boundary Advisory Planning Commission to provide an opportunity for an in-person meeting.

[Mt. Baldy EAS Report.pdf](#)

- C) Staff Attendance at UBCM Convention and Similar Events

Recommendation: That the staff report regarding "Staff Attendance at UBCM Convention and Other Events" from Mark Andison, General Manager of Operations/Deputy CAO be received.

[Staff Attendance at UBCM Convention.pdf](#)

- D) Benefits for Elected Officials

7. NEW BUSINESS

- A) OGIERMAN, Yves & Christian
RE: MOTI Subdivision
1715 Nicholson Creek Rd., Area 'E'/West Boundary
DL 163s, SDYD, Except Plans 12138 and KAP44472
RDKB File: #-163s-01980.000

Recommendation: That the staff report regarding the subdivision referral from the Ministry of Transportation and Infrastructure regarding a proposed subdivision for the parcel legally described as DL 163S SDYD except Plans 12138 AND KAP44472, be received and the comments from the APC be forwarded to the Ministry of Transportation and Infrastructure for consideration.

[2015-01-06 Ogierman EAS.pdf](#)

- B) JOHNSTON, Darren/ARMSTRONG, Paul
RE: Development Permit
3375 White Rd., Electoral Area 'C'/Christina Lake
Lot 8, DL 2104, SDYD, Plan KAP2992, EXCEPT PARCEL A (DD 133607F) ON PLAN B6285
RDKB File: C-2104-05057.000

Recommendation: That the staff report regarding the application submitted by Darren Johnston for a Development Permit for the parcel legally described as Lot 8, DL 2104, SDYD, Plan KAP2992, except parcel A (DD 133607F) on Plan B6285, be received.

[2015-01-05 EAS JohnstonArmstrong.pdf](#)

- C) FORTISBC Energy Inc.
RE: Zoning Bylaw Amendment
RDKB File: C-313-02632.305/C-49

Recommendation: That the staff report regarding the application submitted by FortisBC to amend Section 306 of the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007 to allow for an exception rule to minimum parcel size requirements for public utility uses, radio or television broadcasting antennae, and air or navigation aids, be received.

Recommendation: That the application submitted by FortisBC to amend the Electoral Area 'C'/Christina Lake Zoning

Bylaw No. 1300, 2007 to allow for an exception rule to minimum parcel size, be supported AND FURTHER that staff be directed to draft an amendment bylaw for presentation to the Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed zoning bylaw amendment.

[2015-01-06 Fortis EAS Report.pdf](#)

D) Planning and Development Department - 2014 Annual Report

Recommendation: That the Staff Report regarding the Planning and Development Department's 2014 Annual Report be received.

[2014-Annual Report.pdf](#)

E) Planning and Development Department's Proposed 2015 Work Program and Five-Year Financial Plan

Recommendation: That the staff report regarding the Planning and Development Department's Proposed 2014 Work Program and Five-Year Financial Plan be received.

Recommendation: That the Electoral Area Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors, through the Finance Committee, that the Proposed 2015 Work Program including the Five-Year Financial Plan for the Regional District of Kootenay Boundary Planning and Development Department be approved.

[2015WrkPro.pdf](#)

F) 2015 Planning and Development Department Application Process and Meeting Schedule

Recommendation: That the 2015 Planning and Development Department Application Process and Meeting Schedule be received.

[2015 Process Schedule.pdf](#)

G) Grant in Aid Report

Recommendation: That the Grant in Aid report be received.
[Grant in Aid Report.pdf](#)

H) Gas Tax Report

Recommendation: That the Gas Tax report be received.
[Gas Tax Report.pdf](#)

I) Meeting Time for Electoral Area Services Committee

J) Christina Lake Community Nature Park
RE: Gas Tax Application
(supporting documentation to be handed out at the meeting)

Recommendation: That the Christina Lake Stewardship Society Gas Tax application in the total amount of \$42,763.11 (2015-2018) for the Christina Lake Riparian and Wetland Demonstration Site and Native Plant Nursery, be received.

Recommendation: That the Christina Lake Stewardship Society Gas Tax application in the total amount of \$42,763.11 (2015-2018) for the Christina Lake Riparian and Wetland Demonstration Site and Native Plant Nursery be forwarded to the RDKB Board of Directors with a recommendation of approval.
[CL Community Nature Park Proposal 2015.pdf](#)

8. LATE (EMERGENT) ITEMS

9. DISCUSSION OF ITEMS FOR FUTURE AGENDAS

10. QUESTION PERIOD FOR PUBLIC AND MEDIA

11. CLOSED (IN CAMERA) SESSION

12. ADJOURNMENT



**Electoral Area Services
Minutes**

Thursday, November 13, 2014
RDKB Board Room
843 Rossland Ave., Trail, BC
6:00 p.m.

Directors Present:

Director Linda Worley
Director Grace McGregor
Director Roly Russell
Director Bill Baird, via teleconference

Directors Absent:

Director Ali Grieve

Staff Present:

Donna Dean, Manager of Planning and Development
Mark Andison, General Manager of Operations/Deputy CAO
Maria Ciardullo, Recording Secretary

Others:

Graham Watt

CALL TO ORDER

Director Worley called the meeting to order at 6:00 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the November 13, 2014 Electoral Area Services committee was presented.

Moved: Director McGregor Seconded: Director Russell

That the November 13, 2014 Electoral Area Services Committee be adopted as presented.

Carried.

MINUTES

Minutes of the October 16, 2014 were presented.

Moved: Director McGregor Seconded: Director Baird

That the minutes of the October 16, 2014 Electoral Area Services Committee meeting be received as presented.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

The Electoral Area Services Committee Memorandum of Action Items was presented.

It was noted that the Grant in Aid Report by Mark Andison, should be changed to 'completed' on the Memorandum.

Moved: Director McGregor Seconded: Russell

That the Electoral Area Services Committee Memorandum of Action Items for the period ending October 2014 be received as presented.

Carried.

NEW BUSINESS

David Cook and Susan Bennie

RE: Development Permit

4230 Boat Access, Electoral Area 'C'/Christina Lake
Block B, DL 4060s, SDYD
RDKB File: C-4060s-09124.325

The staff report regarding the application for a Development Permit submitted by David B. Cook and Susan M. Bennie, for the property legally described as Block B, DL 4060S, SDYD was presented.

Donna Dean, Manager of Planning and Development reviewed the application with those present. The issues brought forward from the Advisory Planning Commission have been addressed.

Moved: Director McGregor Seconded: Director Baird

That the staff report regarding the application for a Development Permit submitted by David B. Cook and Susan M. Bennie, for the property legally described as Block B, DL 4060S, SDYD, be received as presented.

Carried.

Mary and Richard Slasor
RE: Development Permit

1930 Setterland Road, Electoral Area 'C'/Christina Lake
 Lot 5, Plan KAP2164, DL 750, SDYD, Except Plans 2412, B4557, 3426, B5691, B6221, and
 25939 For Cedar Cove MHP BAYS C/REF 70025.012 et al.
 RDKB File: C-750-04040.000

The staff report regarding the application for a Development Permit submitted by Mary and Richard Slasor, for the property legally described as Lot 5, Plan KAP2164, DL 750, SDYD, Except Plans 2412, B4557, 3426, B5691, B6221, and 25939 For Cedar Cove MHP BAYS C/REF 70025.012 et al., was presented.

Donna Dean, Manager of Planning and Development reviewed the application with the Committee members. The concerns of the Advisory Planning Commission were addressed and the Engineer's recommendations will be incorporated into the Development Permit.

Moved: Director Russell Seconded: Director McGregor

That the staff report regarding the application for a Development Permit submitted by Mary and Richard Slasor, for the property legally described as Lot 5, Plan KAP2164, DL 750, SDYD, Except Plans 2412, B4557, 3426, B5691, B6221, and 25939 For Cedar Cove MHP BAYS C/REF 70025.012 et al., be received as presented.

Carried.

Kettle River Watershed Management Plan
RE: Core Funding

RDKB File: K-7

The staff report regarding Core Funding for Implementation of the Kettle River Watershed Management Plan was presented.

Core funding to date has been provided Electoral Areas 'C', 'D', and 'E' Gas Taxes and also the Real Estate Board and the Southern Interior Beetle Action Coalition. It appears that sufficient funding is in place until the end of 2015, after which it will have to be re-visited.

Director Russell suggested that the contract be clear about deliverables while being flexible to allow for extra deliverables.

Moved: Director Baird Seconded: Director McGregor

That the staff report regarding Core Funding for Implementation of the Kettle River Watershed Management Plan be received.

Carried.

Moved: Director Baird Seconded: Director McGregor

That staff be authorized to draft and execute a contract with Cordilleran Ecological for core funding for Implementation of the Kettle River Watershed Management Plan at an annual cost of \$35,280, with a three year total of \$105,840.

Carried.

Moved: Director Baird Seconded: Director Russell

That staff be directed to provide an update regarding the Kettle River Watershed Study account by November 2015, or sooner, if additional gas tax funds are required before the end of 2015.

Carried.

Benefits for Elected Officials

Director Worley opened the conversation stating that she is interested in the Dental plan and would like to know if others were interested. There was some discussion regarding who will pay and how much it costs. It was noted that this will be brought forward at the January 2015 meeting.

Grant in Aid Report

The Grant in Aid report was presented.

Moved: Director McGregor Seconded: Director Russell

That the Grant in Aid report be received as presented.

Carried.

Grants in Aid Issues

The staff report regarding "Grant-In-Aid Issues" from Mark Andison, General Manager of Operations/Deputy CAO was presented.

Mark reviewed the staff report with the Committee members and explained the additional comments from the Committee members, what other Regional Districts are doing, tracking system, recognition/acknowledgement, financial management, accounting of spending, transparency, online application forms with criteria attached, and granting cycles (annually, bi-annually).

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Electoral Area Services
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Additional discussion among the Committee members included tailoring the Grant in Aid for each Electoral Area and identifying groups that get funding and those that do not.

Moved: Director Russell Seconded: Director McGregor

That the staff report regarding "Grant-In-Aid Issues" from Mark Andison, General Manager of Operations/Deputy CAO be received as presented.

Carried.

Gas Tax Report

The Gas Tax report was presented.

It was noted that projects need to be in progress before funds can be 'ear-marked'.

Moved: Director McGregor Seconded: Director Russell

That the Gas Tax report be received as presented.

Carried.

LATE (EMERGENT) ITEMS

There were no late items.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

There was no discussion.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not needed.

CLOSED (IN CAMERA) SESSION

There was no closed session.

ADJOURNMENT

There being no further business to discuss, Chair Worley adjourned the meeting at 6:50 p.m.

**RDKB MEMORANDUM OF
COMMITTEE ACTION ITEMS
ELECTORAL AREA SERVICES COMMITTEE**

Action Items Arising from Electoral Area Services Committee Direction (Task List)

Pending Tasks

Date	Item/Issue	Actions Required/Taken	Status – C / IP
Oct. 11/12	Bridesville Unsightly Premises (File: U-1)	Staff to draft costs for potential Service Establishment Bylaw & To forward the draft unsightly premises bylaw to a solicitor	IP
Feb. 14/13	Boundary Ag Plan Implementation	Consider areas 'C' & 'D' OCP review recommendations; Consult with Area 'E' residents re: needs assessment survey recommendations;	IP
		Have Agricultural capability maps available on the RDKB website	C
Oct. 16/14	Electoral Area Signage	Staff to research possibility	IP
	Christina Waterworks study	Contract with MMM Group	IP
	Attendance at Conferences	Staff to research costs	IP

Tasks from Electoral Area Services Committee Meeting November 13, 2014

Date	Item/Issue	Actions Required/Taken	Status – C / IP
Nov. 13/14	Kettle River Watershed Plan	Staff to draft contract with Cordilleran Ecological for core funding	C
		Staff to provide updates by Nov. 2015 if additional gas tax funds are required	C
	Benefits for Elected Officials	Re-visit at the January 2015 meeting	IP



Electoral Area Services Committee Staff Report

Prepared for meeting of January 2015

Mt. Baldy – Request for Bylaw Amendments from Strata 1840			
Owner(s): Various owners			File No: M-13
Location: Mt. Baldy Ski Resort – Eagle Residential Area			
Legal Description: Strata Plan KAS1840			Area: ±43 acres (±17 ha)
OCP Designation: Eagle Residential	Zoning: Eagle Residential 1	ALR status: Out	DP Area: Eagle Residential
Contact Information: Michael Miller, HOMETIME Realty & Property Management Agents for the Strata Corporation KAS1840 (250) 770-1948			
Report Prepared by: Donna Dean, Manager of Planning and Development			

ISSUE INTRODUCTION AND BACKGROUND

Electoral Area Services Committee members will recall a request from Strata Corporation KAS1840 to make a number of amendments to the Mt. Baldy OCP and zoning bylaw in 2014. The Board of Directors supported one of the requested amendments and gave Amendment Bylaw No. 1559 first and second reading in October 2014 and directed staff to hold a public hearing. For a number of reasons the public hearing was not held in 2014.

Since then it was brought to the Planning and Development Department's attention that the Electoral Area 'E'/West Boundary Advisory Planning Commission (APC) did not meet in-person regarding this application and it has been suggested that consideration be given to forwarding the referral to the APC a second time so the application can be considered at an in-person meeting prior to setting up the public hearing. It should be noted that this was not a formal application from the Strata and that the Planning and Development Department has taken it on as its own initiative.

Options to consider:

1. Do not forward the referral to the APC a second time and set up a public hearing as soon as possible; or
2. Forward the referral to the APC a second time and take any new comments into consideration prior to holding the public hearing.

RECOMMENDATIONS

That the staff report regarding the request for Mt. Baldy bylaw amendments from Strata KAS1840 be received.

That staff be directed to forward the referral regarding the request for Mt. Baldy bylaw amendments from Strata KAS1840 to the Electoral Area 'E'/West Boundary Advisory Planning Commission to provide an opportunity for an in-person meeting.

**STAFF REPORT**

Date:	January 8, 2015	File:	UBCM Convention
To:	Chair Worley and Electoral Area Services Committee		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	STAFF ATTENDANCE AT UBCM CONVENTION AND SIMILAR EVENTS		

Issue Introduction

The purpose of this report is to present to the Electoral Area Services Committee the estimated costs associated with staff attendance at the UBCM Convention and other similar events.

History/Background Factors

At its October 2014 meeting, Electoral Area Services Committee members raised, for discussion purposes, the idea of continuing to have the Manager of Corporate Administration attend the annual UBCM Convention, along with the CAO, to provide additional administrative support and RDKB administrative presence at the convention. It was noted by those that attended the 2014 convention that there was value in having the Manager of Corporate Administration attend along with the CAO.

Ultimately, the Committee requested staff to provide some information regarding the costs associated with having an additional staff member attend the UBCM Convention, and other similar events where, historically, the CAO has generally been the only staff member in attendance.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

Using the Manager of Corporate Administration's attendance at the 2014 UBCM Convention, we can fairly easily determine the anticipated costs associated with an additional staff member's attendance at future UBCM Conventions or similar events. For the Manager of Corporate Administration to attend the 2014 convention the costs to the RDKB were \$2,546, including costs associated with: convention registration, hotel, air, meals, etc. This amount can reasonably be expected to reflect costs associated with attendance at similar future events for any additional member of staff.

Summary

The purpose of this report is to estimate the costs associated with staff attendance at future UBCM Conventions and similar events, as requested by then Committee. It is

Staff Report
January 15, 2015
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anticipated that this estimate will help to inform future discussions at the Committee table regarding this topic.

Alternatives

1. Receive the staff report, discuss contents, and provide direction to staff.
2. Receive the staff report.

Recommendation(s)

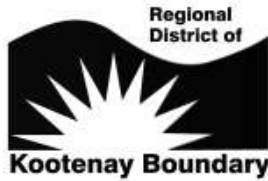
1. That the staff report regarding "Staff Attendance at UBCM Convention and Other Events" from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. Discussion and direction ...

Respectfully submitted:



Concurrence:

(C.A.O.)



Electoral Area Services Committee Staff Report

Prepared for meeting of January 2015

Subdivision Referral - Ministry of Transportation and Infrastructure			
Owners: Christian Ogierman and Yves Ogierman		File No: E-163S-01980.000	
Location: 1715 Nicholson Creek Road, Area 'E'/West Boundary			
Legal Description: DISTRICT LOT 163S SIMILKAMEEN DIVISION YALE DISTRICT EXCEPT PLANS 12138 AND KAP44472		Area: 299 acres (121.04ha)	
OCP Designation: N/A	Zoning: N/A	ALR status: Partially in	DP Area: No
Contact Information: Yves Ogierman S110, C17 RR2 Rock Creek, BC V0H 1Y0 (250) 446-2838 rockandwoodmusic@gmail.com			
Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

The Regional District has received a referral from the Ministry of Transportation and Infrastructure for a conventional subdivision of the subject property located off Nicholson Creek Road, near Rock Creek (*see Site Location Map*). The applicants propose a one lot subdivision along the ALR boundary, with a large remainder.

BACKGROUND

The property is in Electoral Area 'E'/West Boundary. There are no OCP Bylaws or zoning within this portion of Electoral Area 'E'/West Boundary. The subject property is partially located within the ALR. In 2009 the applicants were granted an exclusion of 11ha from the ALR, the same portion the applicants are proposing to subdivide.

PROPOSAL

The applicants seek to subdivide the 121.04 ha parcel along the ALR boundary, creating a ± 11 ha (27.18 acres) outside of the ALR and a ± 110 ha (271.81 acre) remainder inside the ALR (*see Subject Property Map*).

IMPLICATIONS

As noted, there are no OCP or zoning provisions in place which would impact this proposal. Interior Health Authority recommends parcels not serviced by community water be at least 1 hectare in size. The proposed lots would meet the minimum recommended lot size.

The owners of the subject property proposed the exclusion of the 11 ha parcel from the ALR in March, 2009 (*see ALC Minutes*). However, the RDKB Planning Department noted the minutes from the Agricultural Land Commission on September 17, 2009 stated "that the exclusion of 11 ha from the ALR be allowed, and that the approval is subject to the following conditions:

- The preparation of a subdivision plan to delineate the area to be excluded per the drawing submitted with the application
- the subdivision must be completed within three (3) years from the date of this decision."

The RDKB Planning and Development Department requested the Ministry of Transportation address the second condition, and receive approval from ALC with the appropriate adjustments to the timeline in order to create the subdivision. An extension was granted to the applicants due to hardship, which created a new deadline of 2014 (*see Email Correspondence*).

APC COMMENTS

The APC had the following comments:

"Observation:

- *It was noted that a similar application had been approved several years ago. However, due to other circumstances, implementation has been delayed and consequently, needed to come before the APC again.*

Recommendation:

- *There is no objection to proceed with this application."*

RECOMMENDATION

That the staff report regarding the subdivision referral from the Ministry of Transportation and Infrastructure regarding a proposed subdivision for the parcel legally described as DL 163S SDYD except Plans 12138 AND KAP44472, be received and

the comments from the APC be forwarded to the Ministry of Transportation and Infrastructure for consideration.

ATTACHMENTS

Site Location Map

Subject Property

ALC Minutes

Email Correspondence

MOTI Temporary Approval



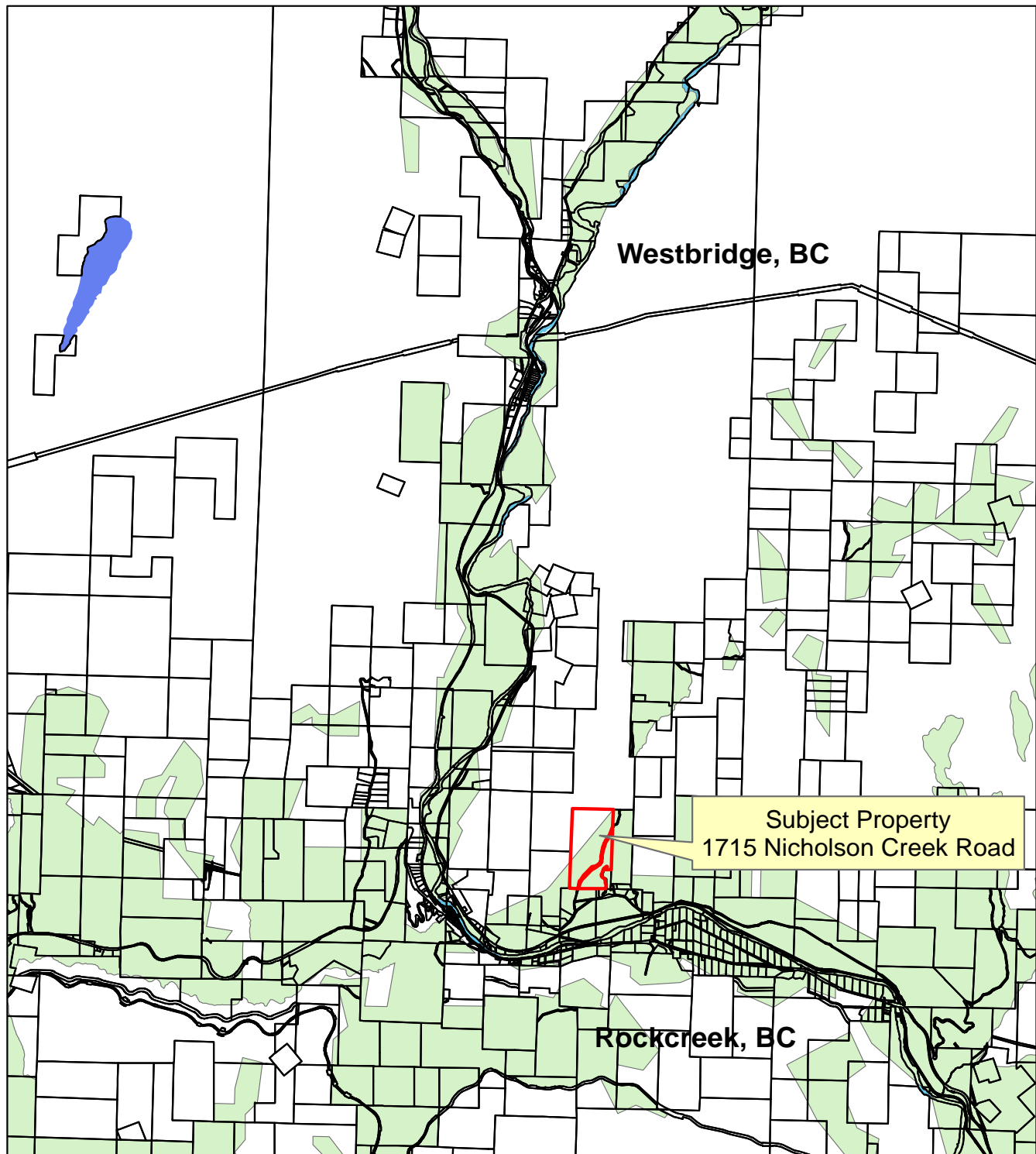
2014/12/11

Site Location Map

Scale 1:100,000



0 750 1,500 3,000 4,500
Meters



P:\WPDIEA\E\163s-01980.000 Ogieman\2015MOTI Subdivision\APC\2014-12-11 Site Location Map



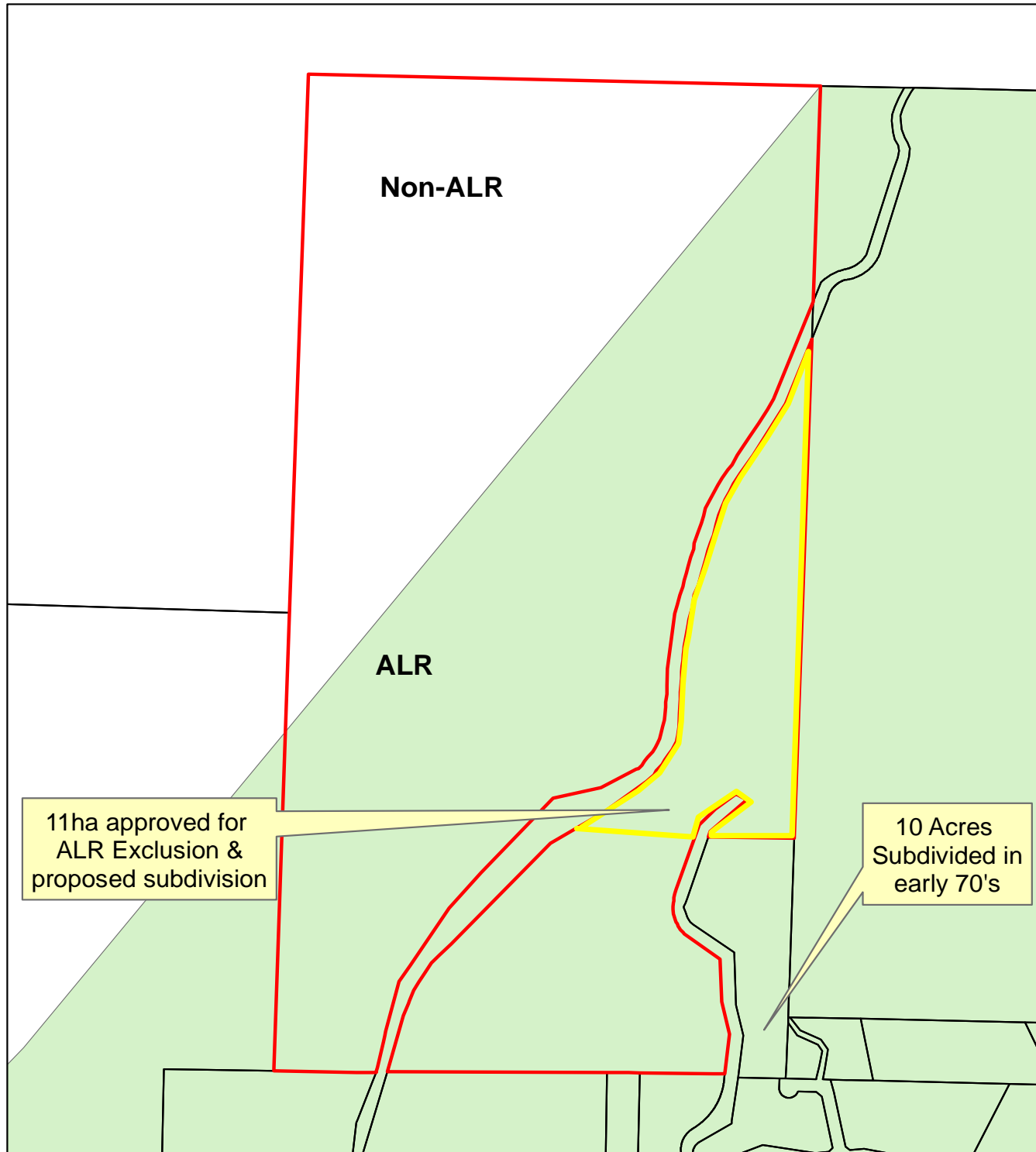
2014/12/11

Subject Property Map

Scale 1:8,000



0 50 100 200 300 400
Meters



P:\IPDIEA\E\163s-01980.000 Ogieman\2015MOTI Subdivision\APC\2014-12-11 Site Location Map



MINUTES OF THE PROVINCIAL AGRICULTURAL LAND COMMISSION

A meeting was held by the Provincial Agricultural Land Commission on Thursday September 17, 2009 by telephone conference call.

PRESENT:	Barry Minor	Chair, Kootenay Panel
	Carmen Purdy	Commissioner
	Jerry Thibeault	Commissioner
	Erik Karlsen	Chair
	Martin Collins	Staff

For Consideration

Application: Q-38929 (45890)
 Applicant: Yves Ogierman
 Agent: Christian Ogierman
 Proposal: To exclude 11 ha from the ALR for residential development.
 Legal: PID 003-409-040 District Lot 163s, SDYD, Except Plan 12138 and KAP44472
 Location: Nicholson Creek Rd.

Site Inspection

No site inspection was conducted.

Context

The proposal was weighed against the purposes of the Commission as stipulated in section 6 of the *Agricultural Land Commission Act* (the "Act"). They are:

1. to preserve agricultural land
2. to encourage farming on agricultural land in collaboration with other communities of interest, and
3. to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

Discussion

Assessment of Agricultural Capability

In assessing agricultural capability, the Commission refers in part to agricultural capability mapping and ratings. The ratings are interpreted using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system.

The agricultural capability of the soil of the subject property is;

- Class 6 – Land in this class is non-arable but is capable of producing native and or uncultivated perennial forage crops.
- Class 7 – Land in this class has no capability for arable or sustained natural grazing

OCT 15 2014

Ministry of Transportation
and Infrastructure
West Kootenay District
Grand Forks

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Page 2 of 2 Resolution # 843/2009
Application # Q-38929 (45890)

The limiting subclasses are (T) topography and (R) rockiness. These lands have little, if any capability for agriculture use, except limited seasonal grazing.

Assessment of Impact on Agriculture

The Commission also assessed the impact of the proposal against the long term goal of preserving agricultural land. The Commission believes the 11 ha area has very poor capability for agriculture and as such does not warrant retention in the ALR. In addition adjoining and nearby parcels have very limited agricultural potential. Therefore residential development of the 11 ha will have very limited impact on agriculture.

Conclusions

1. That the land under application has very limited agricultural capability and is largely unsuitable for agricultural use.
2. That the exclusion proposal will not impact agriculture.

IT WAS

MOVED BY: Commissioner J. Thibeault

SECONDED BY: Commissioner C. Purdy

THAT the application to exclude 11 ha from the ALR be allowed.

AND THAT the approval is subject to the following conditions:

- the preparation of a subdivision plan to delineate the area to be excluded per the drawing submitted with the application
- the subdivision must be completed within three (3) years from the date of this decision.

CARRIED

Resolution # 843/2009

McCoubrey, Lindsay ALC:EX

To: Steve Ogierman
Subject: 45890 (L38929) Extension

Mr. & Mrs. Ogierman,

We have received your extension request and hereby grant you a one year extension from the previous deadline of September 17, 2013. Accordingly, the subdivision required under Resolution #843/2009 (ALC Application 45890 (Legacy 38929) must now be completed by September 17, 2014. Please send two (2) copies (or one pdf via email) of the final survey plan to our office for review upon completion.

Please note that the purpose of the required subdivision is to separate the area approved for exclusion from the remainder of the parcel. Further subdivision plans within the exclusion area can be completed at a later date without ALC involvement.

If you have further questions, please contact me.

Sincerely,

Lindsay

Lindsay McCoubrey
 Land Use Planner
 Agricultural Land Commission
 133-4940 Canada Way, Burnaby, BC, V5G 4K6
 phone: (604) 660-7017 fax: (604) 660 -7033 www.alc.gov.bc.ca

-----Original Message-----

From: Steve Ogierman [<mailto:rockandwoodmusic@gmail.com>]
 Sent: Thursday, September 12, 2013 7:27 AM
 To: McCoubrey, Lindsay ALC:EX
 Subject: Deadline date extension, file #45890 ,

Dear Lindsay

We are hoping for a 6 month extension to the deadline. This would give me enough time to schedule and complete all necessary details as well as deal with any complications that might arise along the way. We had a lot of company over the last 2 weeks, all gone, and I'm now about half done excavating the observation holes for the perc test. I'm hoping to be finished within a week or 2, subject to Manuel Vieira's availability.

Please accept our apologies for not being able to make the deadline. I would never have guessed that physical pain would have such an impact on my life. It's been almost 2 years since I worked and I'm just starting to be able to have some physical mobility, productive days and the mental energy to focus on this project. My wife, with serious complications from knee surgery and the neurological problems from her paraplegia, is being admitted to the Grand Forks hospital today for medical care, treatment and physio.

Thank-you so much for your patience.

Sincerely,
 Yves and Susan Ogierman



BRITISH
COLUMBIA

Ministry of Transportation
and Infrastructure

**PROPOSED SUBDIVISION
PRELIMINARY LAYOUT
APPROVAL**

eDAS File #: 2014-05341
Date: Dec/30/2014

Yves and Christian Ogierman
S110, C17, RR#2
Rock Creek, British Columbia V0H 1Y0

Attention: Yves and Christian Ogierman

**Re: Proposed Subdivision of 1715 Old Nicholson Creek Road, Rock Creek, BC,
District Lot 163S, SDYD, Except Plans 12138 and KAP44472**

Your proposal for a 2 lot Conventional subdivision has received preliminary layout approval, subject to the following condition(s):

1. Proof of water quantity of 2270 liters per day must be provided for the proposed lots and remainder. For groundwater, please provide a Well Construction Report (Well Log) from a Registered Well Driller or Pump Test report from a Registered Pump Installer. If surface water is being proposed, written confirmation may be in the form of an existing water license or approval in principle from the Water Stewardship Branch of the Ministry of Environment.

Written confirmation from an accredited laboratory to be provided showing that both lots have availability of water that meets the parameters of the Guidelines for Canadian Drinking Water Quality published by Health Canada, including at a minimum the microbiological, chemical and aesthetic parameters. Please contact the Interior Health Authority for more information on an accredited laboratory.

2. Nicholson Creek Road to be dedicated and established a minimum of ten (10) metres from existing mean centerline or three (3) metres beyond the extremities of cuts or fills, whichever is greater. Written confirmation from a BCLS is required if this criteria is satisfied and sufficient right-of-way exists and no additional dedication is required.

Local District Address
Grand Forks Area Office 7290 2nd Street Box 850 Grand Forks, BC V0H 1H0 Canada Phone: (250) 442-4384 Fax: (250) 442-4317

3. Old Nicholson Creek Road to be dedicated and established through remainder and proposed lot to Nicholson Creek Road a minimum of ten (10) metres from existing mean centerline or three (3) metres beyond the extremities of cuts or fills, whichever is greater. Written confirmation from a BCLS is required if this criteria is satisfied and sufficient right-of-way exists and no additional dedication is required.
4. As per ALC referral response dated Tuesday, November 4, 2014, approval has been granted in resolution #843/2009, to exclude 11ha of land from the ALR for proposed lot. An extension to this resolution has been given until Sept. 17, 2014, or beyond, as needed. Two (2) copies of final survey plan to be sent to ALC office prior to submitting to Land Titles Office for authorization of registration.
5. As there is a watercourse on the property, the Registrar of the Land Title may require Return to Crown of that watercourse. The BCLS you engage is advised to check with the Office of the Surveyor General prior to commencement of the legal survey.
6. Applicant to complete and submit a contaminated sites waiver, (attached).
7. Please have your BC Land Surveyor include the Ministry's file number under the Approving Officer's signature block as well as on the face of the subdivision plan. File No. 2014-05341
8. Archaeological Interests

Provincial records indicate the proposed development is located within an area with only limited potential to contain archaeological sites protected by the Heritage Conservation Act.

However, the applicant should be aware that there is still a chance that the lot may contain previously unrecorded archaeological material that is protected under the Heritage Conservation Act. This would most likely be indicated by the presence of areas of dark-stained soils containing conspicuous amounts of fire-stained or fire-broken rock, artifacts such as arrowheads and other stone tools, or even buried human remains. If such material is encountered during demolition or construction, a Heritage Conservation Act Permit may be needed before further development is undertaken. This may involve the need to hire a qualified archaeologist to monitor the work.

Please contact the Archaeology Branch immediately at (250) 953-3334 if archaeological site deposits are encountered on the subject property.

9. The property being subdivided is within a wildfire interface area and may be subject to a hazard of wildfire. It is therefore recommended that the owner consult the following website and review the Firesmart Manual for information about reducing the risk, www.for.gov.bc.ca/protect/ or www.partnersinprotection.ab.ca or contact the Ministry of Forests, Lands & Natural Resource Operations for more information. Appropriate protection measures should be implemented and maintained, and property purchasers should be advised of the risk.
10. Your title may have charges registered against it. These charges may require that the holder of the charge sign the subdivision plan. Please review your title and determine what permissions you will need to obtain in order to register your subdivision plan.

The approval granted is only for the general layout of the subdivision and is valid for one year from the date of this letter. However, if at any time there is a change in legislation or regulations this preliminary layout approval is subject to review and may be cancelled.

Submission of Final Plans (Survey Plan Certification and Application to Deposit) to be accompanied by a current Tax Certificate (FIN 55), together with a plan examination fee of \$50.00 plus \$100.00 per lot created by the plan (for a Total of \$250.00). If paying by cheque, make payable to the Minister of Finance.

If you have any questions please feel free to call Jill Carruthers at (250) 354-6380

Please quote file number 2014-05341 when contacting this office.



Jill Carruthers

Development Approvals Technician



Electoral Area Services Committee Staff Report

Prepared for meeting of January 2015

Development Permit			
Owners: Darren W. Johnston and Paul G. Armstrong		File No: C-2104-05057.000	
Location: 3375 White Road, Christina Lake, Electoral Area 'C'/Christina Lake			
Legal Description: Lot 8, DL 2104, SDYD, Plan KAP2992, EXCEPT PARCEL A (DD 133607F) ON PLAN B6285		Area: 0.52 acres (2104.4 m ²)	
OCP Designation: Waterfront Residential	Zoning: Waterfront Residential 2 (R2)	ALR status: No	DP Area: Waterfront Environmentally Sensitive
Contact Information: Darren Johnston 6217-109A St Edmonton, AB T1H 3C6		Paul Armstrong 39 Tuscany Glen Green NW Calgary, AB T3L 2V9	
Report Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

The owners have applied for a Development Permit to construct a 3 bedroom dwelling at their residential property on Christina Lake.

The Development Permit process is to ensure that an adequate sewage treatment system is in place for any development within the Environmentally Sensitive Areas.

HISTORY / BACKGROUND FACTORS

The property is designated 'Waterfront Residential' in the Electoral Area 'C'/Christina Lake OCP Bylaw No. 1250 and zoned 'Waterfront Residential 2' (R2) in the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300. The parcel abuts Christina Lake, placing it within the Waterfront Environmentally Sensitive Development Permit Area (*see Site Location Map*).

The applicant proposes a new dwelling with the sewage disposal system within 100m of Christina Lake, therefore a Development Permit is required. A requirement of the development process is the submission of a report prepared by a qualified professional. The report determines and concludes that the proposed development is protective of human health and the environment.

The applicant recently replaced the old system with a Type 2 treatment system. The system was installed by a Registered Onsite Wastewater Practitioner (R.O.W.P.). The Record of Sewerage System document was filed with Interior Health on September 8, 2014.

There is an existing cabin on the property. The total living area is 44m² (474 ft²). The cabin is currently connected to the Type 2 treatment system. It sits east of the proposed new home and is 26m from the Christina Lake natural boundary.

PROPOSAL

The applicants have demolished the original dwelling and propose to replace it with a 3 bedroom dwelling in the same general location (*see Subject Property Map*). The proposed new dwelling will have a living area of 193m² (2077ft²). Total living area for the primary and secondary residence is 237 m² (2551ft²), this was accounted for by the R.O.W.P. at the time of installation.

Taking into account the parcel size, the proposed development, the soil types, distance from natural boundary, projected flows, grade and contour of the lot, the qualified professional suggested that the placement and system chosen was ideal and provides efficient and effective protection to health and the environment (*see Sewerage System Development Plan*).

IMPLICATIONS

The subject property has no covenants on title to be considered. The appropriate Type 2 system is already installed; consequently there are no concerns in regards to follow through of the design plan which is typically required within the Electoral Area 'C' Christina Lake Waterfront Environmentally Sensitive Development Permit Area.

Based on the information provided there does not appear to be any setback or floodplain development issues with the proposed location.

APC COMMENTS

The APC had no objections or comments for the proposed Development Permit.

RECOMMENDATION

That the staff report regarding the application submitted by Darren Johnston for a Development Permit for the parcel legally described as Lot 8, DL 2104, SDYD, Plan KAP2992, except parcel A (DD 133607F) on Plan B6285, be received.

ATTACHMENTS

Site Location Map

Subject Property Map

Sewerage System Development Plan - December 3, 2014



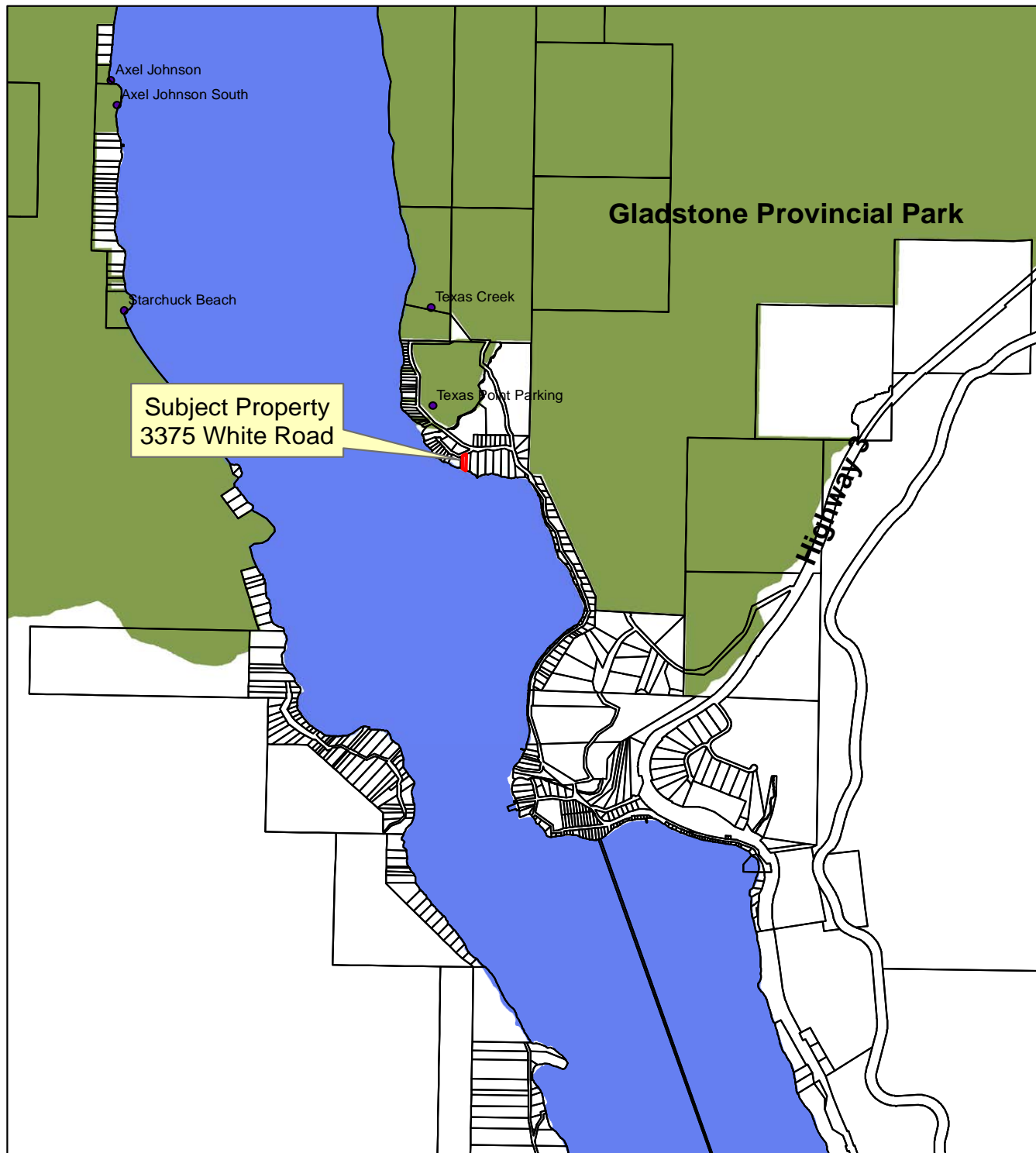
2014/12/12

Site Location Map

Scale 1:30,000

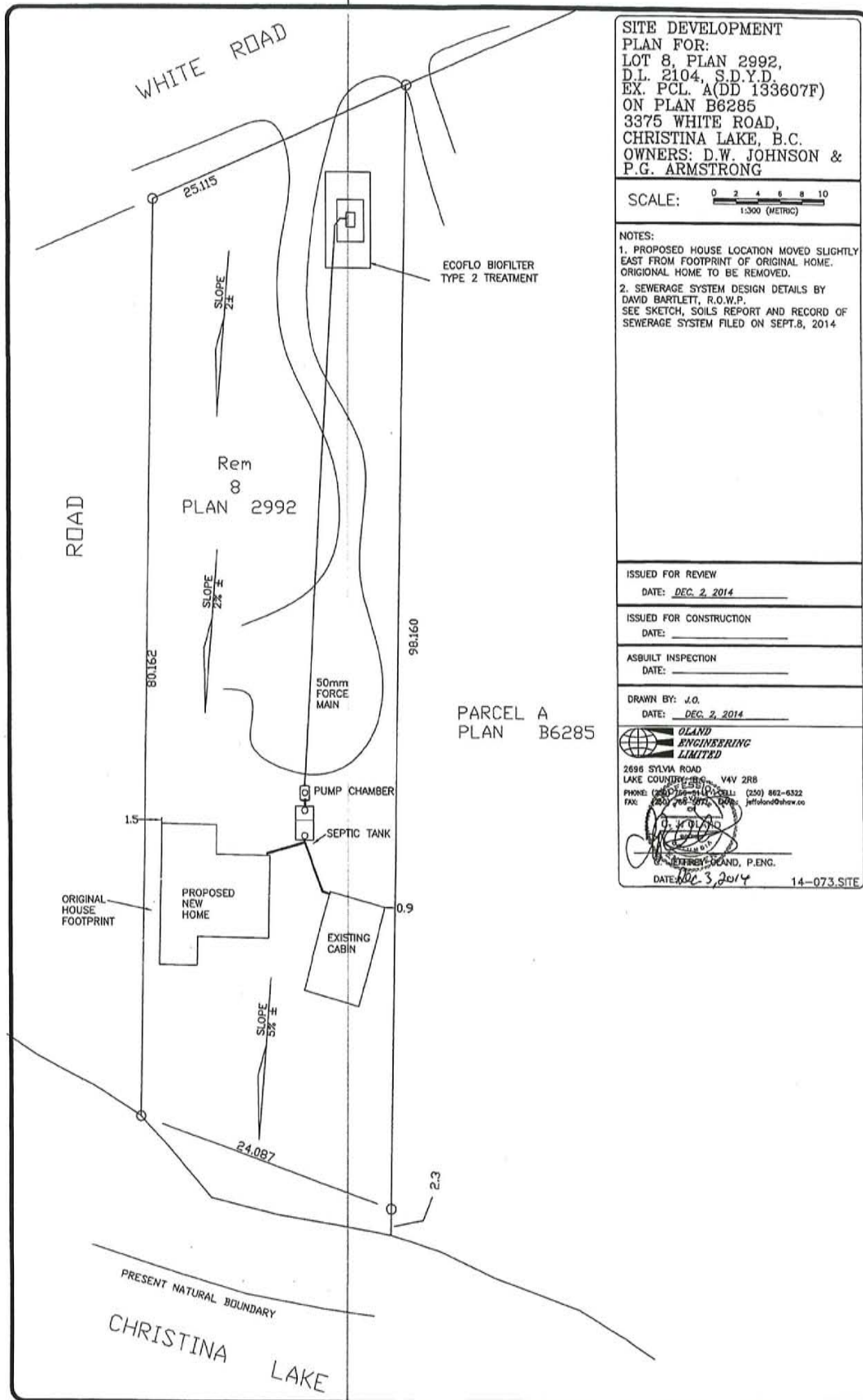


0 250 500 1,000 1,500
Meters



P:\IPD\IEA_C\IC-2104-05057.000 Johnston_Armstrong\2015_01_DP\APC\2014-12-12 Site Location Map

Subject Property Map



Sewerage System Development Plan

for:

Lot 8, Plan 2992, D.L. 2104, S.D.Y.D.
Ex. Pcl. A(DD 133607F) on Plan B6285
3375 White Road
Christina Lake, B.C.

Presented to:

Planning Department
Regional District of Kootenay Boundary
202 - 843 Rossland Avenue
Trail, British Columbia
V1R 4S8

cc: Owners

Darren W. Johnson and Paul G. Armstrong
c/o
Rod Bergum
Bergum Contracting

Presented by:



2696 Sylvia Road, Lake Country, B.C. V4V 2R8
Phone: (250) 766-5114 Cell: (250) 862-6322 Fax: (250) 766-5077

Date: December 3, 2014

1. INTRODUCTION

The sewerage system design on the subject lot at Christina Lake described as, Lot 8, Plan 2992, D.L. 2104, S.D.Y.D. ,Ex. Pcl. A(DD 133607F) on Plan B6285, has been reviewed by Oland Engineering Limited to determine if the sewerage system upgrade meets the Development Permit guidelines (pursuant to "*The Christina Lake Official Community Plan Waterfront Natural Environment Development Permit Area*")

The current main residence is being removed and replaced with a new home near the existing footprint. The new footprint is adjusted slightly due to a property line encroachment.

The sewerage system was recently replaced by David Bartlett, R.O.W.P., who filed the Record of Sewerage System document with Interior Health on Sept.8, 2014. The system consists of a septic tank, a pump chamber and an EcoFlo Biofilter, Type 2 treatment system.

2. SITE DESCRIPTION

The lot extends south of White Road to the natural boundary at Christina Lake. The property, approximately 90m long, slopes towards Christina Lake at a 2 to 5% grade. Location of buildings and general site features are indicated in the attached Oland Engineering Limited drawing number 14-073.Site. The property is bordered on the west by a road access to the lake and to the east by Parcel A, plan B6285. Within the lot, there are trees with an assorted variety of shrubs and small deciduous trees as well as a few large mature pine trees.

The original main house as well as the proposed 93 sq.m. structure on the west side of the lot, is about 26m from the natural boundary of Christina Lake. The small 45 square meter cabin is on the east side of the lot and also about 26m from Christina Lake natural boundary.

The water supply for the property is from Christina Lake.

The disposal area chosen by Mr. Bartlett is ideal. It is the maximum distance from the lake and maximum elevation above the lake. The type 2 treatment not only produces a cleaner effluent but requires a smaller footprint, allowing the system to fit into the area constrained by the property line 3m setback requirements and the driveway.

3. FIELD INVESTIGATION

Oland Engineering is very familiar with the area, having designed and supervised the construction of two other systems only a few properties to the west. My evaluation of the site and sewerage system is primarily based on the report by Mr. Bartlett, R.O.W.P. along with survey data supplied by A.F.Hoefsloot, from which I based my plan.

The Soils Report, Design Sketch, Percolation Rates and filed Record of Sewerage System by Mr. Bartlett are attached.

Percolation test results are between 1 and 2 minutes/inch (averaged up to 2 minutes/inch).

Based on the soil consistency and percolation rate of the soils, we estimated the field saturated hydraulic conductivity to be between 2 and 10 m/day. The ultimate discharge point will be Christina Lake at approximately 90m away, with a hydraulic gradient (I) of about 3% (averaged). The minimum cross sectional area (A) = 30m wide x 2 m deep. Or 60 m². Therefore: Natural Discharge Capacity

$$NDC = A \times K \times I$$

$$\begin{aligned} \text{where: } A &= \text{area of seepage zone} = 60 \text{ m}^2 \\ K &= \text{hydraulic conductivity} = 2 \text{ m./day (worst case)} \\ I &= \text{hydraulic gradient} = 0.03 \end{aligned}$$

$$NDC = 60 \text{ m}^2 \times 2 \text{ m/day} \times 0.03 = 3.6 \text{ m}^3/\text{day} = 3600 \text{ L/day}$$

A design flow for a 3 bedroom home is estimated to be a maximum of 1300L/day and average 700L/day according to the B.C. Sewerage System Standard Practice Manual.

Therefore the discharge capacity available is sufficient to negate the potential for effluent mounding (with a safety factor of $3600/700 = \sim 5$).

The travel velocity is based on an estimated porosity of $n=0.35$ and highest $K = 10 \text{ m/day}$

$$\text{Velocity} = (K \times I) / n$$

$$\text{Velocity} = 10 \text{ m/day} \times 0.03 / 0.35 = 0.8 \text{ m/day}$$

Based on a 90m distance from the discharge point to Christina Lake the fastest travel time is estimated to be $90 \text{ m} / 0.8 \text{ m/day} = 112 \text{ days}$

112 days is 11 times greater than the minimum 10 days recommended by the B.C. Ministry of Environment Municipal Waste Water Regulation.

4. ASSESSMENT OF ALTERNATIVES

The area available for sewage disposal is considered to be entirely suitable for a standard, conventional trench system however space constraints led to using a Type 2 system. Effluent renovation properties of the in situ soil are good, and, given the general topography, travel time to the lake is relatively slow (assuming a hydraulic gradient that generally parallels surface grade). In addition, there is no potential for effluent breakout. Tertiary effluent treatment is not considered necessary given these site conditions. The proposed sewage disposal area has good vegetative growth which will facilitate effluent dispersion, uptake and evapotranspiration.

The Eco Flo Biofilter system is considered to be one of the most cost-effective and practical solutions, particularly for seasonal cottages since it does not have electrical components running year round. The EcoFlo not only works using a biological process enhanced by natural air flow but will also perform well in the spring as a filter, having not had any biological growth through the winter. Other suspended or fixed growth mechanical aeration systems do not work as well after an extended period without a waste water supply for biological growth.

5. RECOMMENDATIONS AND JUSTIFICATION

The home plumbing should include water saving devices, such as low flush toilets and flow restrictions on showers and faucets. The main water valve should be turned off in the home when it is not occupied for extended periods, which is the case if the property is for recreation or seasonal use. Leaky faucets and toilets often cause premature failure of on-site disposal systems.

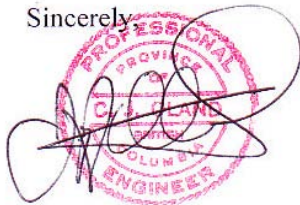
The design as presented represents the most cost-effective, satisfactory method of sewage disposal with minimal environmental risk. It is also the intent of this report and application to support future improvements to this property should an additional bedroom be added. The provision for the 4th bedroom will also ensure that the system handles the very busy weekend sewage load that is typical of these lakeside cottages.

Consideration was given to using a Type 3 package treatment system but this would add cost and complexity with no benefit. The lot offers a large enough area with deep soils to properly renovate the septic tank effluent before it reaches the ground water and ultimately before it reaches Christina Lake.

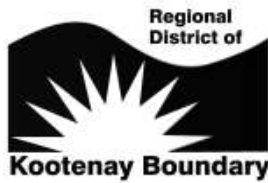
ATTACHMENTS

- RDKB Development Permit Application Form
- Oland Engineering Limited Drawing Number 14-073.Site .
- State of Title Certificate
- Copy of Sketch and Soils Report from David Bartlett, R.O.W.P.

Sincerely,

A red circular stamp for a Professional Engineer in the Province of British Columbia. The text around the circle reads "PROFESSIONAL ENGINEER" and "PROVINCE OF BRITISH COLUMBIA". In the center, the name "C. J. OLAND" is printed. A handwritten signature in black ink is written over the stamp.

C.Jeffrey Oland, P.Eng.



Electoral Area Services Committee Staff Report

Prepared for meeting of January 2015

Zoning Bylaw Amendment

Applicant Information:

FORTISBC Energy Inc.
Contact: Shannon Favaro
(604) 576-7001
Shannon.Favaro@Fortisbc.com

Files:

C-313-02632.305
C-49

Report Prepared by: Carly Rimell, Planner

ISSUE INTRODUCTION

FortisBC has made an application to amend Section 306 (Minimum Parcel Area Exceptions) of the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300. The proposed amendment would allow the creation of a very small (~220m²) fee simple parcel for utility purposes.

BACKGROUND FACTORS

Zoning Bylaw No. 1300 includes a number of minimum parcel sizes exception rules; however none apply to the proposed utility type use.

The proposed 220m² parcel would be located adjacent to an existing FortisBC statutory right-of-way at the Cascade Waste Transfer Station (*See Site Location Map, Subject Property Map and Site Plan*). The Cascade Waste Transfer Station is owned and operated by the Regional District of Kootenay Boundary. The property, which is 10.3 acres (4.2 ha) in size, is entirely in the ALR, and is in the 'Natural Resource 1 Zone' (NR1). The minimum parcel size in the NR1 Zone, for new parcels created by subdivision, is 50 hectares.

The applicant suggests that the proposed parcel could be created under Section 114 of the *Land Title Act*; however this would not apply since the proposed parcel is outside the boundaries of the statutory right-of-way. FortisBC chose the proposed location due to the fact it is far enough from the existing transmission gas line to conform with regulations.

PROPOSAL

The following wording is proposed to be added to Section 306 (Minimum Parcel Size Exceptions) of the Electoral Area 'C'/ Christina Lake Zoning Bylaw No. 1300, 2007:

Page 1 of 3

<P:\PD\EA 'C'\C-313-02632.305 RDKB\2015 January Zoning Amendment\EAS\2015-01-06 Version 2 EAS Report Zoning Amendment.docx>

"The minimum parcel size at subdivision in any zone established under this bylaw does not apply:

a)	where the parcel being created is to be used solely for the unattended equipment necessary for operation of
i)	public utility uses with no exterior storage of any kind;
ii)	radio or television broadcasting antennae;
iii)	air or marine navigation aids; and
b)	where no sewage is generated, and
c)	where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the <i>Land Title Act</i> in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel."

IMPLICATIONS

The subject parcel is located within the ALR which may require non-farm use and subdivision applications should the minimum parcel size exception rule be supported.

Any future subdivision application would include an analysis of access to the Waste Transfer Station and the location of existing fencing if the zoning bylaw amendment proceeds.

REFERRALS

If this application is supported it will be referred to a number of agencies. As this parcel is near Highway 3, the application will be referred to the Ministry of Transportation and Infrastructure (MOTI). The application will also be referred to Ministries of Agriculture (MOA) and Forest, Lands, and Natural Resource Operations. (FLNRO). Other agencies to be included in the referral process will be the Agricultural Land Commission, RDKB Environmental Services Department, RDKB Building Department, and Interior Health.

APC COMMENTS

The Electoral Area 'C'/Christina Lake APC supports the application. They provided the following comments:

"Minimum Parcel Size Reduced (exemption) for these types of proposals."

"APC agrees with this."

RECOMMENDATION

RECOMMENDATION

That the staff report regarding the application submitted by FortisBC to amend Section 306 of the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007 to allow for an exception rule to minimum parcel size requirements for public utility uses, radio or television broadcasting antennae, and air or navigation aids, be received.

That the application submitted by FortisBC to amend the Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300, 2007 to allow for an exception rule to minimum parcel size, be supported AND FURTHER that staff be directed to draft an amendment bylaw for presentation to the Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed zoning bylaw amendment.

ATTACHMENTS

Site Location Map
Subject Property Map
Site Plan



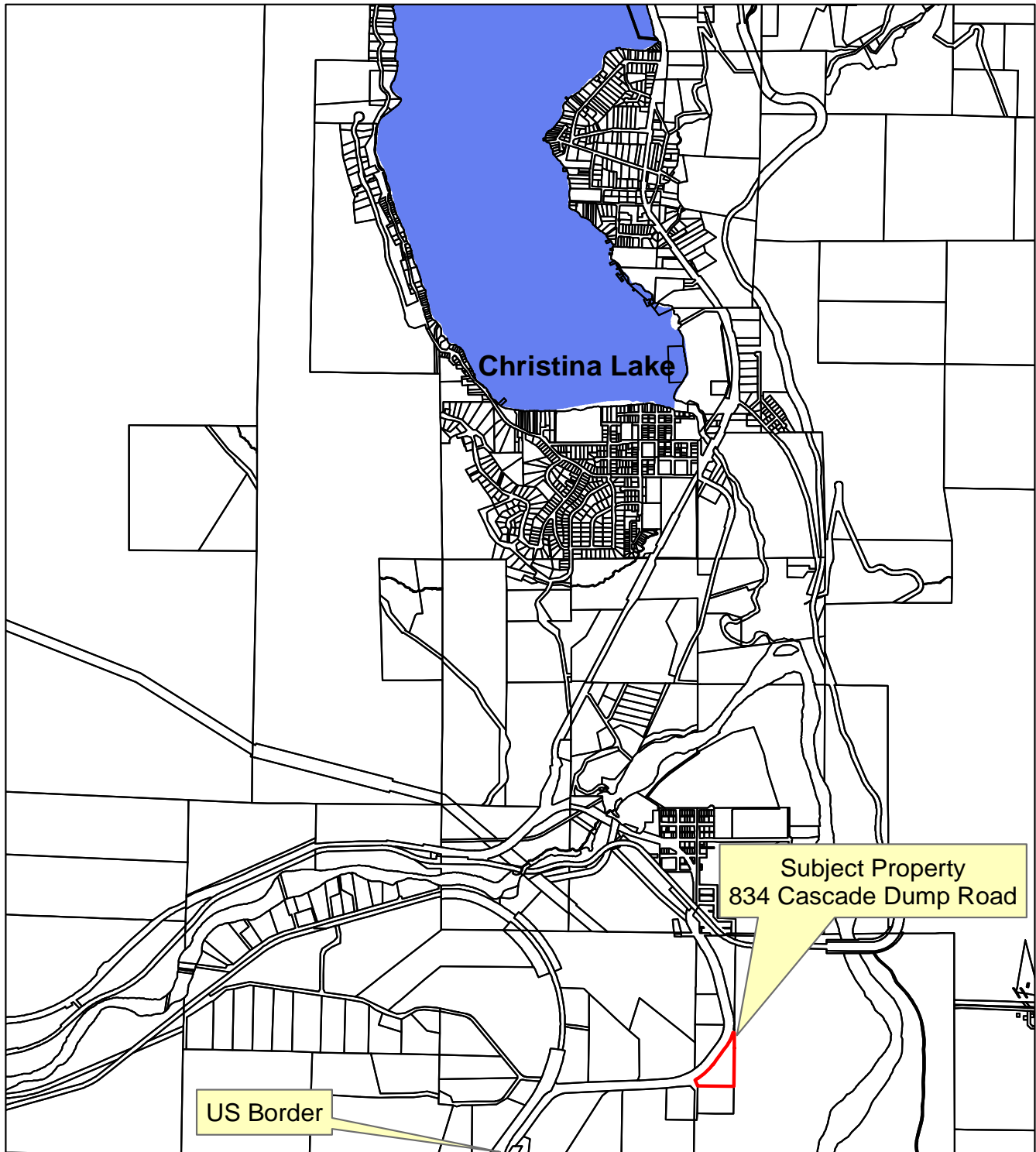
2014/12/11

Site Location Map

Scale 1:32,000



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Meters



P:\PD\EA_C\1C-313.02632.305 RDKB\2015_January_Zoning Amendment\2014 APC\2014-12-11 Site Location Map



2014/12/11

Subject Property Map

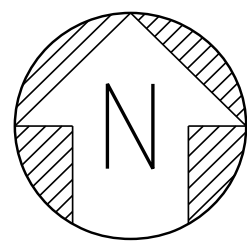
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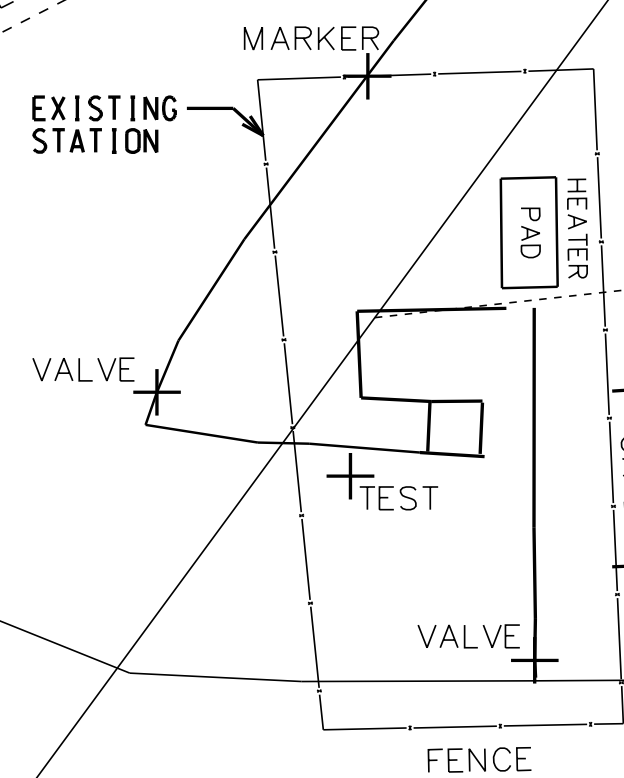
P:\PD\IEA_C\1C-313.02632.305 RDKB\2015_January_Zoning Amendment\2014 APC\2014-12-11 Subject Property Map



HIGHWAY 395

PROPERTY LINE

TREELINE
OVERHEAD POWER LINE
TREELINE

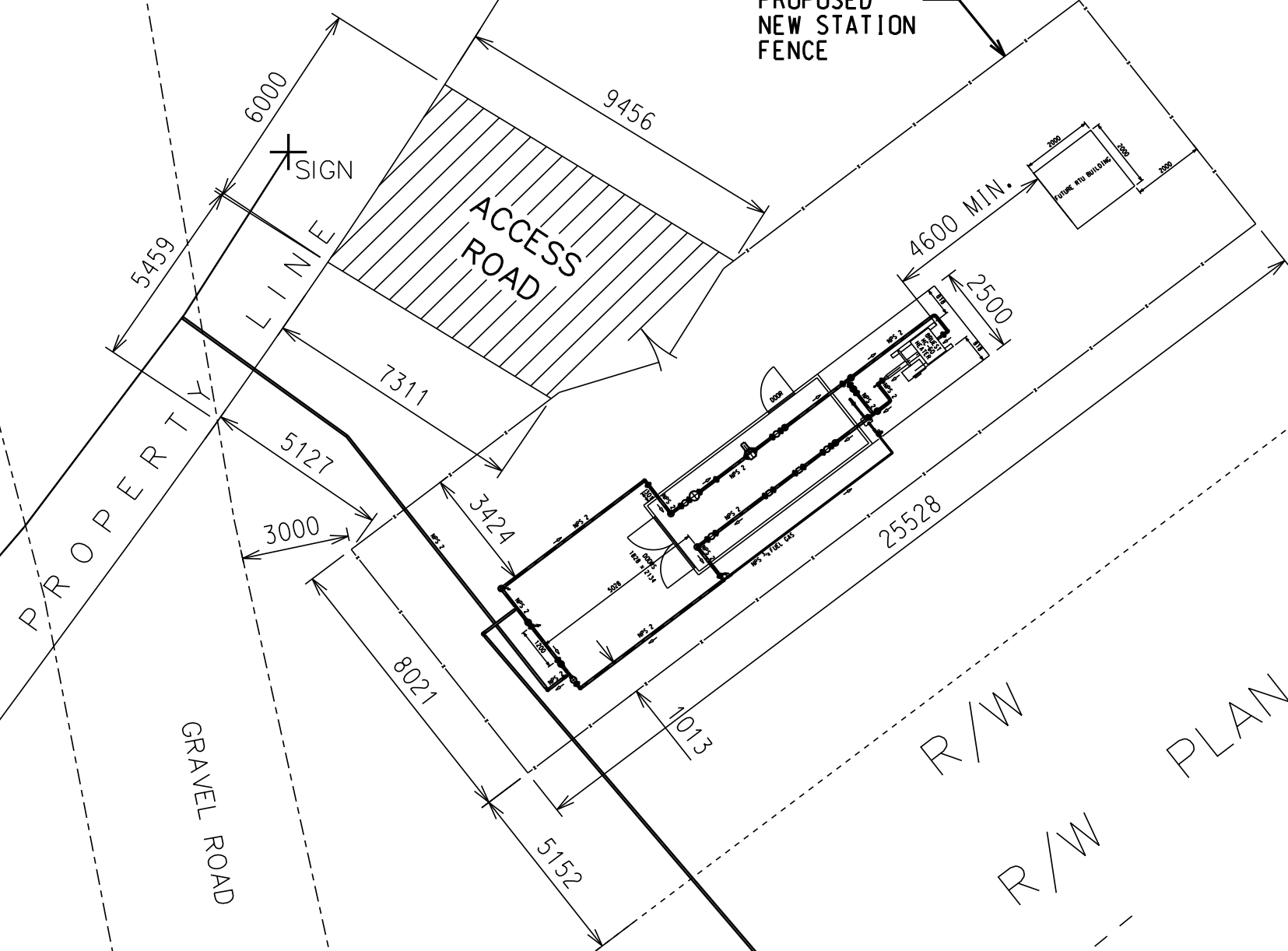


TREELINE

4

PLAN 31017

SIGN



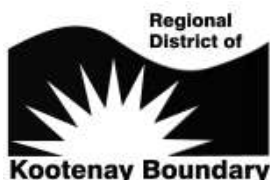
GRAVEL ROAD

SIGN

UTILITY POLE

FENCE
LANDFILL

R/W
R/W PLAN CG 535



Electoral Area Services Committee Staff Report

Prepared for meeting of January 15, 2015

Planning and Development Department's 2014 Annual Report

Prepared by: Donna Dean, Manager of Planning and Development

File No:

Each January the Planning and Development Department (the Department) presents an annual report for the previous year's work to the Electoral Area Services Committee. The purpose of this report is to summarize the Department's roles and responsibilities; and to describe its activities in 2014.

The Department had a number of staff changes in 2014 that had a direct impact on the 2014 Work Plan since the Department was understaffed for a number of months. This means that a number of special projects that were anticipated to be completed or underway in 2014 have been carried forward to the proposed 2015 Work Plan, which is presented in a separate report.

The following activities, carried out by the Department are discussed in more detail below:

- Clerical Services,
- Current Operations,
- Special Projects,
- Community Planning,
- Geographic Information Services (GIS)/Mapping,
- Bylaw Compliance and Enforcement, and
- Administrative Support Services

Clerical Services

Clerical Services provided by one full time and one part time Secretary are critical to the Department and the Work Program could not be implemented without these services. Typical clerical activities include data and word processing; records management; report editing; minute taking; preparation of correspondence; organizing meetings; preparing materials for the Regional District's web site; preparing agendas with related support material and distributing that information electronically; and tracking all applications and bylaws through to completion.

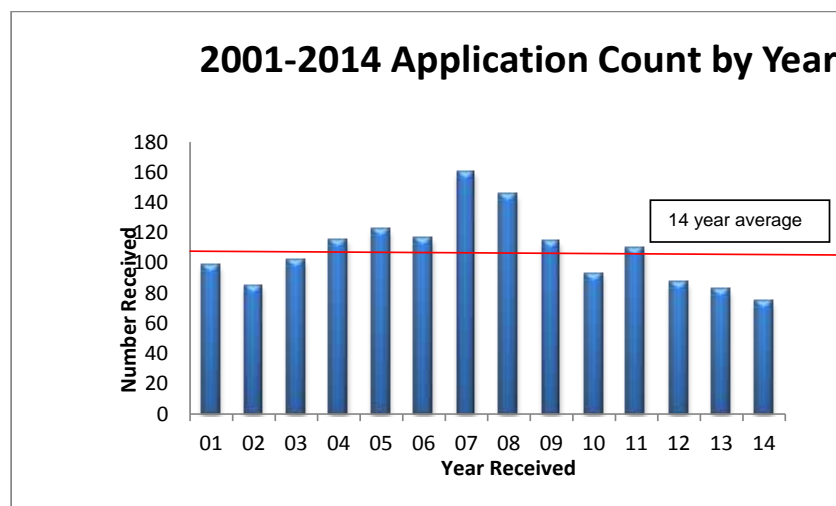
Current Operations

Current operations, includes routine but important tasks such as processing development applications, consulting with the public, organizing committee meetings, drafting bylaws, preparing minutes, and writing correspondence. Because most of these activities are statutory requirements, they must be given a first priority over all other planning tasks. Current operations are the primary responsibility of one full time Planner.

The Department's first priority is to maintain the Regional District's ability to respond quickly and efficiently to development proposals and to assist the various committees and the Board in making informed decisions regarding development proposals. Unnecessary delays or errors in this area are disruptive and can lead to additional private sector costs. It is important that the Regional District not contribute to these potential problems yet retain its ability to manage change in accordance with sound public policy principles.

The Department administers six Official Community Plans and six zoning bylaws as well as two Rural Land Use Bylaws (combined OCPs/zoning bylaws). The Department also receives and reviews a wide array of development referrals from the Province (FrontCounterBC, the Ministry of Forests, Lands, and Natural Resource Operations, and the Provincial Subdivision Approving Officer), adjacent local governments, and forestry companies that operate on Crown Land. The Department also serves as the local agent for the administration of the *Agricultural Land Commission Act*.

The best available measure of a department's workload for Current Operations is the number of applications processed per year (*see the graph and table below*). The Department processed 74 development applications and referrals in 2014, less than the 14 year average of 107. The decrease in development activity is largely a reflection of the health of the broader economy and the regional real estate market.



Planning and Development Department Application/Referral Summary (2001-2014)

Year	OCP Amendment	Zoning Bylaw Amendment	ALR	Subdivision Referrals	Other Referrals	Board of Variance	Permits	Total
2001	4	8	12	25	16	1	32	98
2002	3	4	5	23	17	4	29	85
2003	5	8	6	25	18	2	38	102
2004	6	8	9	29	31	5	27	115
2005	8	11	14	42	26	2	19	122
2006	6	10	16	34	26	1	23	116
2007	4	8	24	55	36	0	33	160
2008	4	6	15	43	48	0	29	145
2009	3	3	18	18	32	0	40	114
2010	2	2	8	20	41	0	21	93
2011	2	3	9	28	35	0	32	109
2012	2	3	9	13	29	0	31	87
2013	4	5	7	19	24	0	23	82
2014	2	4	8	12	28	0	20	74

In 2013 the Department established target time lines for processing various development applications: bylaw amendments (19 weeks), development permits (8 weeks), and Agricultural Land Reserve Referrals (10 weeks). Of the two bylaw amendment processes that have been completed, the longest processing time was 19 weeks. Of the 15 development permit applications, the longest processing time was 9 weeks; while the 8 ALR referrals were processed within 10 weeks or less.

Special Projects

Special projects make up an important component of the Department's Work Program. They typically require more than one year to complete, and usually involve the coordinated efforts of local elected officials, citizen committees, other government agencies and both professional and technical planning staff. Special Projects are primarily the responsibility of one full time Senior Planner. The 2014 Work Program identified ten special projects that are listed below with their status:

	Project	Status
1.	<i>Complete Electoral Area 'A' Zoning Bylaw Review.</i>	Completed: Adopted by the Board February 2014.
2.	<i>Complete Electoral Area 'B'/Lower Columbia – Old Glory Zoning Bylaw Review.</i>	Final Draft will be going to the Steering Committee February 2015. The next step will be the legislative process.
3.	<i>Complete Electoral Area 'D'/Rural Grand Forks Official Community Plan Review.</i>	Final Draft will be going to the Steering Committee in February 2015 and will be presented to the public in a series of public meetings, which will be held this spring.
4.	<i>Initiate review of the Big White Official Community Plan Review.</i>	Initial research has begun.
5.	<i>Initiate review of the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw.</i>	Will commence once the Official Community Plan is near completion.
6.	<i>Engage in Consultations Regarding the Electoral Area 'E'/West Boundary Needs Assessment Survey.</i>	This will continue in 2015.
7.	<i>Completion of Kettle River Watershed Management Plan (The Plan) – Phase 2.</i>	The Plan was completed by Cordilleran Ecological and endorsed by the Board of Directors at their November 2014 meeting.
8.	<i>Consideration of implementation strategies relating to the Kettle River Watershed Management Plan (The Plan) – Phase 3.</i>	The Steering Committee for the Plan committed to providing funds for Cordilleran Ecological to carry out Phase 3 Implementation of the Plan at its January 2014 meeting. Phase 3 started in this month and will continue to the end of December 2017. The Department will be involved in the oversight and management of Phase 3. Recommendations in the Plan will be included in land use plans as they are reviewed over time.
9.	<i>Follow-up Actions Related to the Boundary Agricultural Area Plan.</i>	Follow up actions have been applied to the draft revised Area 'D'/Rural Grand Forks Official Community Plan and will be included in other land use plans as they are reviewed and created over time. Agricultural land capability polygons have been added to the RDKB's on-line mapping for the Boundary Area.

10.	Work with the Province to improve the accuracy of cadastral mapping in Electoral Area 'E'/West Boundary, Greenwood and Midway areas.	Unfortunately our area was not identified as a high priority area by the Province in 2014; however the Province has indicated that it is higher priority for 2015.
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Community Planning

The Department offers planning services to member municipalities as required over the course of the year. Usually assistance occurs in the form of bylaw interpretation and advice to municipal staff. Over the course of 2014, staff occasionally provided planning services to municipal staff from Grand Forks, Midway, and Montrose.

The Department occasionally works with municipalities on a 'fee for service' basis for Special Projects, provided such activities do not intrude heavily into the core Work Program and other statutory areas of responsibility. An example would be the Village of Midway Official Community Plan and zoning bylaw review which was completed in the mid 2000s.

Staff in the Department also participated in a variety of other planning related projects in 2014 including:

- Imagine Montrose: An Integrated Community Sustainability Plan,
- Lower Columbia Ecosystem Management Plan (LCEMP), which is part of the Trail Area Health and Environment Program,
- Attainable Housing Committee of the Lower Columbia Community Development Team (LCCDT),
- Christina Lake Senior's Housing Society' planning process,
- Columbia Basin Trust – Climate Resilient Official Community Plan Policies: A Resource Guide for the Canadian Columbia Basin.

Geographic Information System (GIS)/Mapping

Geographic Information System (GIS)/mapping services are a critical component of the Department's Work Program. The GIS/mapping staff also spends a significant amount of time preparing maps, and doing analysis for other Regional District Departments, the Board of Directors, individual Board members, developers, trails groups, stewardship groups, other government agencies, and members of the public. This work is carried out by the Department's two full time GIS technicians.

GIS/mapping services include the sourcing, management and maintenance of a comprehensive and up to date set of feature classes for the Electoral Areas and member municipalities excluding Trail and Rossland (the City of Grand Forks does some of its own mapping). Feature classes include all the information that one might include on a map such as the cadastral layer, house numbers, 911 fire response zones, street centre line, BC Assessment data (now updated monthly), OCP designations, zoning, agricultural land reserve (ALR), agricultural land capability, trails

and hydrology. GIS/mapping staff then produce maps based on the available feature classes.

The conversion to a computer based GIS beginning in the early 1990s, significantly improved the Department's ability to meet the ever changing and increasing mapping needs, particularly when maps are requested on short notice, which is often the case. The GIS/mapping staff also assigns street addresses for new parcels and buildings, conducts statistical research and analysis in support of various projects, prepares display material for public meetings and administers the activities of the Regional District's two Boards of Variance. GIS staff also participated in Selkirk College's Integrated Environmental Planning (IEP) Advisory Group at Selkirk College, which meets once per year with local government and industry to keep up to date with what is happening in the community.

GIS staff completed a number of projects in 2014. Some of those projects, which took varying amounts of time are listed below:

- The preparation of a series of evacuation zone maps, with accompanying lists of addresses, for the Regional District's Emergency Preparedness Service,
- Creation of map books with fire hydrant locations for the Fire Department,
- Compilation of assessed values in the proposed Trail boundary expansion area,
- Preparation of maps for the sewer system asset management for Environmental Services,
- Trail maps for the Christina Lake Stewardship Society, Beaver Valley Family Park, and Montrose area.

Bylaw Compliance and Enforcement

The Department responds to written complaints regarding contraventions of the Regional District's land use plans. Bylaw compliance and enforcement continues to be a time consuming, sensitive and difficult task. Some work has been done to develop a system, using an excel workbook to track complaints and their status.

Administrative Support Services

A less visible, but nonetheless time consuming element of the Department's Work Program is the support offered to other Regional District functions, particularly Administration Department. This is not only done as a matter of necessity in areas of overlapping and transitional jurisdictions, it is also desirable as a means of maximizing the efficiency of the Regional District's limited staff resources. Areas of support offered by the Department include a cooperative working relationship with Building Inspection services, fire dispatch, property management (i.e. acquisitions, permits, etc.), and the provision of relief secretarial and reception services as required.

Summary

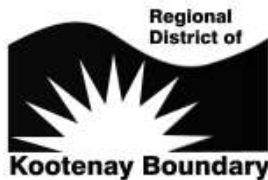
In 2014, the Department successfully managed the work load for Current Operations and was reasonably successful in meeting the objectives that had been scheduled with respect to Special Projects. As mentioned in the introduction, there were challenges due to the staff shortages, which impacted some of the Special Projects.

Development activity during 2014 decreased somewhat compared to previous years, based upon the number of applications and referrals processed. This, however, helped alleviate the work load, while the Department was short staffed.

While the 2014 budget predicted a small increase in expenditures of 0.63%, the actual difference will be a decrease in expenditures of roughly 6%, which was largely a result not using all the funds allocated for salaries. The budget is discussed further in the report for the Proposed 2015 Work Plan.

RECOMMENDATION

That the Staff Report regarding the Planning and Development Department's 2014 Annual Report be received.



Electoral Area Services Committee Staff Report

Prepared for meeting of January 15, 2015

<p align="center">Planning and Development Department's Proposed 2015 Work Program and Five-Year Financial Plan</p>
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<p>Prepared by: Donna Dean, Manager of Planning and Development</p>
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<p>File No:</p>

INTRODUCTION

The purpose of this report is to present the Proposed 2015 Work Program and Five-Year Financial Plan for the Planning and Development Department (the Department). Each January the Department presents a proposed Work Program and Five-Year Financial Plan to the Electoral Area Services Committee to guide the Department's activities for the year. The Work Program and Financial Plan, if supported, are formally recommended by the Electoral Area Services Committee to the Finance Committee and then ultimately adopted by the Board of Directors.

This report is divided into two sections:

- Proposed 2015 Work Program, and
- Financial Implications – Proposed Five-Year Financial Plan.

PROPOSED 2015 WORK PROGRAM

The content of the proposed 2015 Work Program is largely shaped by statutory responsibilities (i.e. Current Operations) and ongoing Special Project commitments. The Department's primary responsibility is to implement an approved Work Program by structuring its activities accordingly. An ongoing challenge for the Department is to present a Work Program which fulfills the Current Operations obligations, yet provides a balanced level of service to each of its constituent Electoral Areas on a project basis. This can continue to be achieved through a careful prioritization of the required activities over a multi - year program.

The proposed 2015 Work Program is divided into the following categories:

- Clerical Services,
- Current Operations,
- Special Projects,
- Community Planning,
- Geographic Information Services (GIS)/Mapping,
- Bylaw Compliance and Enforcement, and
- Administrative Support Services

Clerical Services

The trend, over the past several years, towards electronic referrals and supporting information from applicants and referral agencies has presented some challenges for records management as we evolve into maintaining both paper and electronic files. The Department continues to create electronic property files that reflect the content of the paper files and has started to do the same for the general files.

Another challenge is maintaining a system of records management that withstands the test of time and is easy to use by multiple and new users. One of the goals for the Department this year is to consider migrating to a numeric filing system for the general files that has an overarching hierarchy.

Current Operations

It is anticipated that the number of development applications and referrals will be similar to or greater than in 2014.

Special Projects

The 2015 Work Program is a continuation of the Special Projects that were identified in the 2014 Work Plan. Note that the mapping project to be carried forward from the 2014 Work Program has been moved to the GIS/Mapping section of this report.

	Project
1.	<i>Complete Electoral Area 'B'/Lower Columbia – Old Glory Zoning Bylaw Review</i>
2.	<i>Complete Electoral Area 'D'/Rural Grand Forks Official Community Plan Review</i>
3.	<i>Initiate Work on the Big White Official Community Plan Review</i>
4.	<i>Initiate Work on the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw Review.</i>
5.	<i>Engage in Consultations Regarding the Electoral Area 'E'/West Boundary Needs Assessment Survey.</i>
6.	<i>Phase 3 - Implementation strategies in the Kettle River Watershed Management Plan, and management of the related contracts.</i>
7.	<i>Follow-up Actions Related to the Boundary Agricultural Area Plan.</i>

Community Planning

It is anticipated that the Department will continue to provide consultative services to municipal staff on an occasional basis.

The City of Greenwood has expressed interest in entering into a „fee for services“ contract with the Department for the review of their Official Community Plan, which was adopted in 1996. This type of work, which is typically done by the Manager of Planning and Development, would be done as time allows. Based on the current work load it is not anticipated that any time could be spent on such a project until later in 2015. Taking on such a project could add approximately \$10,000 per year of the project to the Department's revenue.

Planning staff in the Department will participate in other planning projects in 2015 including:

- Continue to participate in “Imagine Montrose: An Integrated Community Sustainability Plan”,
- Continue to participate in the Lower Columbia Ecosystem Management Plan, which is part of the Trail Area Health and Environment Program,
- Continue to participate in the Attainable Housing Committee of the Lower Columbia Community Development Team,
- Continue to participate in the Christina Lake Senior’s Housing Society’s planning process,
- Participate in a new Age-Friendly project for Christina Lake, which is being led by the Christina Gateway Community Development Association.

Geographic Information System (GIS)/Mapping

GIS/Mapping staff will continue to maintain the feature class data base for the mapping system and support the Department’s Current Operations and Special Projects. Additional mapping work that is anticipated to take place in 2015 includes, but is not limited to, the following:

- Work with the Province to improve the accuracy of cadastral mapping in Electoral Area „E“West Boundary, Greenwood and Midway since the Province has indicated that our area is considered a higher priority,
- Continued technical support for RDKB resident and non-resident enquiries;
- Continued technical support for the 911 system;
- Continue improving the GIS base data, including improving the fit of the data to the orthophoto/TRIM;
- Build a digital map-based watershed information system for the Kettle River Watershed Management Plan;
- Update the RDKB Inventory of Properties Report that was created in 2001;
- Further fine tuning of the evacuation maps by using topography to establish boundaries of polygons for areas adjacent to rivers and other bodies of water,
- Continue to participate in Selkirk College’s Integrated Environmental Planning (IEP) Group;
- Migration of the GIS data to the new SDE server;
- Creation of Solid Waste Plan interactive mapping to allow residents to identify the closest waste management facilities to their residence.

It is anticipated that many other mapping projects will take place; however we cannot predict what the needs are at this time.

Bylaw Compliance and Enforcement

The Department will continue to respond to complaints regarding contravention of the Regional District’s land use bylaws. Bylaw compliance and enforcement often involves coordinated efforts with the Building Department and in some cases with the

Administration Department. The Department will continue working on developing a system to track complaints and their status.

It is difficult to predict work load for bylaw compliance and enforcement, but typically the Department handles more complaints in the spring when some of the issues are more visible, which often corresponds with an increase in development applications.

Administrative Support Services

With respect to the provision of Administrative Support Services it is anticipated that 2015 will be a typical year. The Department will continue to be involved in the provision of technical and professional support in such areas as economic development, solid waste management, financial services and service evaluation. The need for these support services are quite unpredictable but often require immediate attention and can be disruptive of the Department's other responsibilities.

FINANCIAL IMPLICATIONS – PROPOSED 2015 FIVE-YEAR FINANCIAL PLAN

The Regional District's Board of Directors is mandated to adopt a five-year financial plan by March 31st of each year. This section of the report will present a Proposed Five-Year Financial Plan for the Planning and Development Department (the Department). The Department's budget is only a small portion, roughly 3%, of the Regional District's entire Regional District budget for general government services.

How the Department's Budget is Structured

The Department's Proposed Five-Year Financial Plan covers two different functions authorized by two different sections of the *Local Government Act*. The Management of Development function applies to Electoral Area planning and is primarily supported by requisitions obtained from the five Electoral Areas based on their relative assessments (this represents approximately 75% of the Department's budget after revenue from application fees, grants, etc. have been accounted for). The Regional Development Services function applies to the coordination of mandatory development related services (such as ALC and subdivision applications) as well as to the maintenance of statistics, the development and maintenance of the Regional District's GIS/mapping, and research related to the region as a whole. It is primarily supported by requisitions obtained from all member municipalities and Electoral Areas based on relative assessments (this represents approximately 25% of the budget after revenue from other sources has been accounted for).

Proposed Five-Year Financial Plan

The Department's Proposed Five-Year Financial Plan attached to this report is structured around the Proposed 2015 Work Program which is presented above. Similarly, the Department's five-year financial plan should be structured to anticipate the resourcing needs of the service over the five-year horizon. Major amendments to the Financial Plan would impact the Work Program and vice versa. Some of the highlights of the Proposed 2015 Financial Plan follow:

- The proposed 2015 budget includes an estimated increase in expenditures over the 2014 budget of 6.28% - from a budget of \$765,237 to a proposed budget of \$813,270 for 2015.
- While the increase in expenditures is 6.28%, the estimated requisition increase is only 0.63% since there was a significant surplus from 2014, which was mostly from the unused portion of the salaries.
- Increases in expenditures in 2015 are a result of inclusion of a new Manager of Planning and Development position, and increases to the „library and research“ budget line. Library and research includes acquisition of survey plans, and title searches from the Province. Previously those were available for no charge or for a nominal fee; however those now cost significantly more to the Department and there is no cost recovery mechanism for those charges.
- Assuming expenditures in 2015 are closely matched to the budget, the requisition in future years could be significantly more than for 2015.
- While not shown in this Proposed Budget, the Department's budget will be used for flow through funds to Christina Gateway Community Development Association for the Age-friendly project.
- Also not included in this Draft Budget is Special Project work for the City of Greenwood, which is subject to approval by the Electoral Area Services Committee.

The standard procedure is for the Electoral Area Services Committee to review the attached Proposed Five-Year Financial Plan in light of the proposed Work Program and make modifications as necessary. It should also be noted that the Proposed Five-Year Financial Plan will be forwarded to the Electoral Area Services Committee again in February with the actual year end revenues and expenses for 2014 and final change to the requisition.

RECOMMENDATIONS

That the staff report regarding the Planning and Development Department's Proposed 2014 Work Program and Five-Year Financial Plan be received.

That the Electoral Area Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors, through the Finance Committee, that the Proposed 2015 Work Program including the Five-Year Financial Plan for the Regional District of Kootenay Boundary Planning and Development Department be approved.

ATTACHMENT

Proposed Planning and Development Department's Five-Year Financial Plan



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO. 005
ENVIRONMENTAL PLANNING & ZONING

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A', 'B', 'C', 'D' & 'E'

		PAGE	2013 ACTUAL	2014 BUDGET	2014 ACTUAL	(OVER) UNDER	2015 BUDGET	Increase(Decrease) between 2014 BUDGET and 2015 BUDGET		2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET
								\$	%				
REVENUE:													
Electoral Taxes - Management Development Services	2		598,701	527,617	612,566	(84,949)	530,929	3,312	0.63	553,740	565,176	576,543	588,134
All Participants Taxes - Regional Development Services	3		88,776	175,872	90,921	84,951	176,976	1,104	0.63	184,580	188,392	192,181	196,045
11 210 100 Federal Grant In Lieu	4		1,359	750	829	(79)	750	0	0.00	750	750	750	750
11 460 100 Rezoning Fees	5		12,380	10,000	6,125	3,875	10,000	0	0.00	10,200	10,404	10,612	10,824
11 460 200 ALR Commission Appeal Fees	6		300	2,000	2,700	(700)	2,000	0	0.00	2,040	2,081	2,122	2,165
11 460 300 House Numbering Recovery	7		15,000	16,000	15,000	1,000	16,000	0	0.00	16,000	16,000	16,000	16,000
11 460 400 Map & Report Sales	8		40	1,500	905	595	1,500	0	0.00	1,530	1,561	1,592	1,624
11 590 159 Miscellaneous Revenue	9		0	1,000	0	1,000	1,000	0	0.00	1,000	1,000	1,000	1,000
11 911 100 Previous Year's Surplus	10		32,228	22,958	43,000	(20,042)	66,576	43,618	189.99	0	0	0	0
11 921 205 Transfer From Reserve	11		0	0	0	0	0	0	0.00	0	0	0	0
Planning Agreements	12		7,539	7,539	7,539	0	7,539	0	0.00	7,539	7,539	7,539	7,539
Total Revenue			756,323	765,237	779,585	-14,348	813,270	48,033	6.28	777,378	792,903	808,339	824,081
EXPENDITURE:													
12 610 111 Salaries and Benefits	13		544,159	560,534	505,515	55,019	607,590	47,056	8.39	570,528	581,939	593,578	605,449
12 610 210 Travel Expense	14		9,082	10,000	11,000	(1,000)	10,000	0	0.00	10,200	10,404	10,612	10,824
12 610 220 Public Participation Program	15		8,620	10,000	10,000	0	10,000	0	0.00	10,200	10,404	10,612	10,824
12 610 223 Report Reproduction	16		0	500	500	0	0	(500)	(100.00)	0	0	0	0
12 610 229 Maps	17		115	500	500	0	0	(500)	(100.00)	0	0	0	0
12 610 230 Board Fee	18		42,112	42,954	42,954	0	43,726	772	1.80	44,601	45,493	46,402	47,330
12 610 232 Legal Fees	19		6,351	10,000	10,000	0	10,000	0	0.00	10,200	10,404	10,612	10,824
12 610 234 Library & Research	20		3,769	3,709	5,500	(1,791)	6,709	3,000	80.88	6,843	6,980	7,120	7,262
12 610 235 Operating Contract	21		34,862	41,270	41,270	0	41,270	0	0.00	39,372	40,356	40,962	41,576
12 610 239 Advisory Planning Commission	22		3,093	6,000	6,000	0	6,000	0	0.00	6,120	6,242	6,367	6,495
12 610 243 Office Building Expense	23		49,112	50,020	50,020	(0)	50,020	0	0.00	51,020	52,041	53,082	54,143
12 610 247 Office Equipment	24		7,726	6,000	6,000	0	6,000	0	0.00	6,000	6,000	6,000	6,000
12 610 251 Office Supplies	25		1,364	4,080	4,080	0	4,080	0	0.00	4,162	4,245	4,330	4,416
12 610 253 Vehicle Operation	26		12,623	12,875	12,875	0	12,875	0	0.00	13,133	13,395	13,663	13,936
12 610 610 Capital/Amortization	27		0	0	0	0	0	0	0.00	0	0	0	0
12 610 741 Contribution To Reserve	28		6,795	6,795	6,795	0	5,000	(1,795)	(26.42)	5,000	5,000	5,000	5,000
12 610 990 Previous Year's Deficit	29		0	0	0	0	0	0	0.00	0	0	0	0
Total Expenditure			729,783	765,237	713,009	52,228	813,270	48,033	6.28	777,378	792,903	808,339	824,081
Surplus(Deficit)			26,540		66,576								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Property Tax Requisition <i>Management of Development Services</i>	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount
	As per Board Resolution No 461-92					
	Total Expenditures					
	Less anticipated revenues from other sources					
	Equals Net Expenditures					
Exp	707,905		738,319	753,568	768,724	784,179
75%	530,929	530,929	553,740	565,176	576,543	588,134
2014						
Actual						
100,643	11 830 901 005 Electoral Area 'A'	105,726	110,268	112,546	114,809	117,117
58,304	11 830 902 005 Electoral Area 'B' / Lower Columbia/Old	59,929	62,504	63,795	65,078	66,386
116,688	11 830 903 005 Electoral Area 'C' / Christina Lake	118,163	123,240	125,785	128,315	130,895
74,686	11 830 904 005 Electoral Area 'D' / Rural Grand Forks	75,340	78,577	80,200	81,813	83,458
177,297	11 830 905 005 Electoral Area 'E' / West Boundary	171,771	179,150	182,851	186,528	190,278
527,617	Sub	530,929	553,740	565,176	576,543	588,134
	Total Requisition	530,929	553,740	565,176	576,543	588,134

Notes:

Management of Development covers the Regional District's rural area planning program (e.g. OCPs, Zoning, Development Permits, etc.). It is a "General Service" pursuant to the Local Government Act with costs apportioned to the Electoral Areas only.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Property Tax Requisition	2015	2016	2017	2018	2019
2014	<i>Regional Development Services</i>	Budget	Budget	Budget	Budget	Budget
Actual	Description	Amount	Amount	Amount	Amount	Amount
	As per Board Resolution No 461-92					
	Total Expenditures					
	Less anticipated revenues from other sources					
Exp	707,905		738,319	753,568	768,724	784,179
25%	176,976	176,976	184,580	188,392	192,181	196,045
5,197	11 830 100 005 Fruitvale	5,269	5,496	5,609	5,722	5,837
16,590	11 830 200 005 Grand Forks	16,317	17,019	17,370	17,719	18,076
1,831	11 830 300 005 Greenwood	1,821	1,900	1,939	1,978	2,018
2,937	11 830 400 005 Midway	2,872	2,996	3,058	3,119	3,182
2,811	11 830 500 005 Montrose	2,882	3,006	3,068	3,129	3,192
15,596	11 830 600 005 Rossland	15,534	16,201	16,536	16,869	17,208
41,548	11 830 700 005 Trail	42,353	44,173	45,085	45,992	46,917
4,333	11 830 800 005 Warfield	4,355	4,542	4,636	4,729	4,824
16,219	11 830 901 005 Electoral Area 'A'	17,040	17,772	18,139	18,504	18,876
9,396	11 830 902 005 Electoral Area 'B' / Lower Columbia/OK	9,659	10,074	10,282	10,489	10,700
18,805	11 830 903 005 Electoral Area 'C' / Christina Lake	19,045	19,863	20,273	20,681	21,097
12,036	11 830 904 005 Electoral Area 'D' / Rural Grand Forks	12,143	12,665	12,926	13,186	13,451
28,573	11 830 905 005 Electoral Area 'E' / West Boundary	27,685	28,874	29,471	30,063	30,668
175,872						
	Total Requisition	176,976	184,580	188,392	192,181	196,045

Notes:
Regional Development Services includes such region wide activities as
coordination, research, regional mapping, ALR and subdivision reviews, etc.
It is a "General Service" pursuant to the Local Government Act with costs apportioned
to all constituent members of the Regional District.

Name Account	Federal Grant In Lieu 11 210 100 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	750	750		750		750		750		750
	Current Year Budget	750	750		750		750		750		750

Name	Rezonina Fees	2014	2015		2016		2017		2018		2019
Account	11 460 100 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Rezoning Fees	10,000	10,000	2.0%	10,200	2.0%	10,404	2.0%	10,612	2.0%	10,824
	Current Year Budget	10,000	10,000		10,200		10,404		10,612		10,824

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Name		2014	2015		2016		2017		2018		2019
Account	ALR Fees 11 460 200 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Agricultural Land Reserve Fees	2,000	2,000	2.0%	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165
	Current Year Budget	2,000	2,000		2,040		2,081		2,122		2,165

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	House Numbering Recovery	2014	2015	2016	2017	2018	2019
Account	11 460 300 005	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Area 'A ' & 'C' House Numbering	6,000	6,000	6,000	6,000	6,000	6,000
2	Area 'B' house Numbering	3,000	3,000	3,000	3,000	3,000	3,000
3	Area 'D' house Numbering	3,000	3,000	3,000	3,000	3,000	3,000
4	Area 'E' house Numbering	3,000	3,000	3,000	3,000	3,000	3,000
5	Services provided to Municipalities	1,000	1,000	1,000	1,000	1,000	1,000
Current Year Budget		16,000	16,000	16,000	16,000	16,000	16,000

Notes: Previous Year Budget 16,000
 Actual to December 31, 2014 15,000
 Internal Transfer from participating members

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Map Sales	2014	2015		2016		2017		2018		2019
Account	11 460 400 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Map Sales	1,500	1,500	2.0%	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624
Current Year Budget		1,500	1,500		1,530		1,561		1,592		1,624

Notes: Previous Year Budget 1,500
 Actual to December 31, 2014 905
 Estimate based on last year's revenue from map sales

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Miscellaneous Revenue 11 590 159 005	2014 Prior Year	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Services provided to Municipalities	1,000	1,000	1,000	1,000	1,000	1,000
2	ICIS Grant - AddressBC						
Current Year Budget		1,000	1,000	1,000	1,000	1,000	1,000

Notes: Previous Year Budget 1,000
 Actual to December 31, 2014 -
 ICIS grant to provide property addressing in ICIS format
 will cover costs of Coop student.

Name	Previous Year's Surplus	2014	2015		2016		2017		2018		2019
Account	11 911 100 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	22,958	66,576		-		-		-		-
	Current Year Budget	22,958	66,576		-		-		-		-

Page 1

Name Account	Transfer From Reserve 11 921 205 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2014	-
Item No. 1	Required configuration of new GIS software	

Name **SECTION 820(9) - PLANNING AGREEMENTS**

Notes:	Previous Year Budget	7,539
	Actual to December 31, 2014	7,539
Based on agreements entered into with participating municipalities pursuant to Section 804.1 of the Local Government Act allowing partial participation in Part 26 Planning Services		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Salaries & Benefits 12 610 111 005	2014 Prior Year				2015 Budget	%	2016 Budget	%	2017 Budget	%	2018 Budget	%	2019 Budget	
Item No	Description	Amount	Incumbent	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount	
1	General Manager, Operations / DCAO	37,000	M.Andison	30%	126,636	37,991	2.0%	38,751	2.0%	39,526	2.0%	40,316	2.0%	41,122	
2	Planning & Development Manager	60,000	D. Dean	100%	88,740	88,740	2.0%	90,515	2.0%	92,325	2.0%	94,172	2.0%	96,055	70,186
3	Senior Planner	70,186	J.Ginalias	1900	38.43	73,017	2.0%	74,477	2.0%	75,967	2.0%	77,486	2.0%	79,036	64,448
4	Planner	64,448	Vacant	1900	35.29	67,051	2.0%	68,392	2.0%	69,760	2.0%	71,155	2.0%	72,578	59,204
5	Senior Planning Technician	59,204	I.Haas	1900	32.42	61,598	2.0%	62,830	2.0%	64,087	2.0%	65,368	2.0%	66,676	51,762
6	GIS Technician	51,762	B.Fyfe	1900	31.15	59,185	2.0%	60,369	2.0%	61,576	2.0%	62,808	2.0%	64,064	52,877
7	Senior Planning Secretary	52,877	M.Clardullo	1900	28.95	55,005	2.0%	56,105	2.0%	57,227	2.0%	58,372	2.0%	59,539	26,695
8	Clerk/Steno/Rec (PT 4 Hours x 261 Days)	26,695	L. King	1044	26.6	27,770	2.0%	28,326	2.0%	28,892	2.0%	29,470	2.0%	30,060	325,172
9	Provision for unused Holidays (1wk/employee)	7,875		0	30.00	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-	
10	Overtime and extra time	5,000				5,000	2.0%	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412	
11	Co-op Student (8 weeks x 37 hrs = 296Hrs)	-		0	21.00	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-	
12	Cost Pressures	3,060				3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247	2.0%	3,312	
13	Allowance for CUPE Contract Increase (2%)	6,761													
	SubTotal	444,868				478,417		449,235		458,220		467,384		476,732	
	Benefits @	115,666	27%			129,173	27.0%	121,293	27.0%	123,719	27.0%	126,194	27.0%	128,718	
	Current Year Budget	560,534				607,590		570,528		581,939		593,578		605,449	

Notes:

	Previous Year Budget	560,534
	Actual to December 31, 2014	505,515

Item #1 GMO / DCAO Salary Split: 30% Planning: 40% Building: 30% Admin

Item #2 Planning Manager Salary from May - December, as position not anticipated to be filled until budget approval received

Item #11 2 month co-op student to assist with GIS upgrades

Item #12 Cost pressure allowance @ 3.0 %

Name		2014	2015		2016		2017		2018		2019
Account	Public Participation Program 12 610 220 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Legal ads, hall rental, visual and audio aids for public hearings and other meetings	8,000	8,000	2.0%	8,160	2.0%	8,323	2.0%	8,490	2.0%	8,659
2	Long Range Planning Expenses	2,000	2,000	2.0%	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165
	Current Year Budget	10,000	10,000		10,200		10,404		10,612		10,824

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Name Account	Travel Expense 12 610 210 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Estimates for meals, etc, while travelling within RDKB	1,700	1,700	2.0%	1,734	2.0%	1,769	2.0%	1,804	2.0%	1,840
2	Professional Staff Development - PIBC, Planning Director's Conf., Victoria, Technical Courses, etc.	5,000	5,000	2.0%	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412
3	Miscellaneous travel (outside RDKB)	3,000	3,000	2.0%	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247
4	Board of Variance expenses	300	300	2.0%	306	2.0%	312	2.0%	318	2.0%	325
							-				
	Current Year Budget	10,000	10,000		10,200		10,404		10,612		10,824

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Report Reproduction 12 610 223 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Material costs associated with the production of major reports (i.e. pre-printed covers, bindings, maps, graphics.)	500	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
Current Year Budget		500	-		-		-		-		-

Notes: _____ Previous Year Budget 500
 _____ Actual to December 31, 2014 500

[illegible]

Notes:	Previous Year Budget	500
	Actual to December 31, 2014	500

Name	Board Fee	2014	2015		2016		2017		2018		2019
Account	12 610 230 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	2014 Budget 2% Increase	38,609	39,381	2.0%	40,169	2.0%	40,972	2.0%	41,791	2.0%	42,627
2	Climate Change Initiative	4,345	4,345	2.0%	4,432	2.0%	4,521	2.0%	4,611	2.0%	4,703
	Current Year Budget	42,954	43,726		44,601		45,493		46,402		47,330

2014 Board Fee \$38,609, 2015 fee as directed by GM of Finance October 10, 2014

Name	Legal Fees	2014	2015		2016		2017		2018		2019
Account	12 610 232 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Legal Fees	10,000	10,000	2.0%	10,200	2.0%	10,404	2.0%	10,612	2.0%	10,824
	Current Year Budget	10,000	10,000		10,200		10,404		10,612		10,824

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2014	10,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account		2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Library & Research 12 610 234 005											
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Subscriptions to technical journals	250	250	2.0%	255	2.0%	260	2.0%	265	2.0%	271
2	Acquisition of research materials (i.e. from Central Statistics, books, etc)	459	459	2.0%	468	2.0%	478	2.0%	487	2.0%	497
3	Professional dues (PIBC X 3; MISA; ARDPM)	3,000	3,000	2.0%	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247
4	LTSA and Maps		3,000	2.0%	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247
Current Year Budget		3,709	6,709		6,843		6,980		7,120		7,262

Notes:

Previous Year Budget	3,709
Actual to December 31, 2014	5,500

Name	Operating Contract	2014	2015		2016		2017		2018		2019
Account	12 610 235 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	GIS Software Support Services	4,000	4,000	2.0%	1,224	2.0%	1,255	2.0%	1,273	2.0%	1,293
2	Plotter Maintenance contingency	700	700	2.0%	714	2.0%	732	2.0%	743	2.0%	754
3	ArcGIS Desktop Basic	2,500	2,500	2.0%	2,550	2.0%	2,614	2.0%	2,653	2.0%	2,693
4	ArcGIS for Desktop Standard Primary Maintenance	3,100	3,100	2.0%	3,213	2.0%	3,293	2.0%	3,343	2.0%	3,393
5	ArcGIS for Server Enterprise Maintenance	10,500	10,500	2.0%	11,118	2.0%	11,396	2.0%	11,567	2.0%	11,740
6	Arc GIS for Desktop Standard Secondary Maintenance	2,500	2,500	2.0%	3,060	2.0%	3,137	2.0%	3,184	2.0%	3,231
7	Selkirk College ArcIMS Hosting Fee	9,180	9,180	2.0%	9,180	2.0%	9,410	2.0%	9,551	2.0%	9,694
8	Cell Phones	1,000	1,000	2.0%	510	2.0%	523	2.0%	531	2.0%	539
9	Selkirk College Map Service Fine Tuning	2,040	2,040	2.0%	2,040	2.0%	2,091	2.0%	2,122	2.0%	2,154
10	Annual support for SSL certificate	150	150	2.0%	153	2.0%	157	2.0%	159	2.0%	162
11	Geocortex Essentials Maintenance	5,600	5,600	2.0%	5,610	2.0%	5,750	2.0%	5,837	2.0%	5,924
	Current Year Budget	41,270	41,270		39,372		40,356		40,962		41,576

Notes:		Previous Year Budget	41,270
		Actual to December 31, 2014	41,270
Item #3-6	ESRI Canada (ARCVIEW, ARCEditor) contract		
Item #11	Pro-rated for Nov.2013 - Apr.2014 (Invoiced Apr. 2013)		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Advisory Planning Commission	2014	2015		2016		2017		2018		2019
Account	12 610 239 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	\$1000 discretionary fund for use by each Electoral Area Director to offset expenses for the 6 APCs pursuant to Section 897(3) of the Municipal Act	6,000	6,000	2.0%	6,120	2.0%	6,242	2.0%	6,367	2.0%	6,495
Current Year Budget		6,000	6,000		6,120		6,242		6,367		6,495

Notes: Previous Year Budget 6,000
Actual to December 31, 2014 6,000

Name	Office Building Expense	2014	2015		2016		2017		2018		2019
Account	12 610 243 005	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Heating share of RDKB Office	3,043	3,043	2.0%	3,104	2.0%	3,166	2.0%	3,229	2.0%	3,294
2	Power share of RDKB Office	9,561	9,561	2.0%	9,753	2.0%	9,948	2.0%	10,147	2.0%	10,349
3	Janitorial & Maintenance	20,778	20,778	2.0%	21,194	2.0%	21,618	2.0%	22,050	2.0%	22,491
4	Grand Forks Office Rental	7,144	7,144	2.0%	7,286	2.0%	7,432	2.0%	7,581	2.0%	7,732
5	Photocopy Recovery - Administration	9,494	9,494	2.0%	9,684	2.0%	9,877	2.0%	10,075	2.0%	10,276
	Current Year Budget	50,020	50,020		51,020		52,041		53,082		54,143

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Name Account	Office Eaulpmnt 12 610 247 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Miscellaneous Equipment	6,000	6,000		6,000		6,000		6,000		6,000
	Current Year Budget	6,000	6,000		6,000		6,000		6,000		6,000

Page 1

Name	Office Supplies		2014	2015	2016	2017	2018	2019			
Account	12 610 251 005	Prior Year	Budget	%	Budget	%	Budget	%	Budget	%	Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Print paper (maps), ink, tapes,										
	binding material and other misc. office supplies (primarily required for maps, graphics and reports)	4,080	4,080	2.0%	4,162	2.0%	4,245	2.0%	4,330	2.0%	4,416
	Current Year Budget	4,080	4,080		4,162		4,245		4,330		4,416

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Name Account	Vehicle Operation 12 610 253 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Annual allocation of fleet vehicle costs	12,875	12,875	2.0%	13,133	2.0%	13,395	2.0%	13,663	2.0%	13,936
	Current Year Budget	12,875	12,875		13,133		13,395		13,663		13,936

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Name Account	Capital 12 610 610.005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1		-	-		-		-		-		-
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2014	-

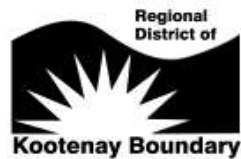
Name	Contribution To Reserve	2014	2015	2016	2017	2018	2019
Account	12 610 741 005	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Contribution to Reserve	5,000	5,000	5,000	5,000	5,000	5,000
2	Management Early Retirement Incentive Plan	1,795	-	-	-	-	-
This reserve is intended to be used when a major computer upgrade is required for the Department's Geographic Information System. Such upgrades are typically required about every 5 years.							
Current Year Budget		6,795	5,000	5,000	5,000	5,000	5,000

Notes:		Previous Year Budget	6,795
		Actual to December 31, 2014	6,795
Item #2	ERIP Funds transferred to Administration Reserve		
	GL Account Number 34 700 001		

Balance in Reserve December 31, 2014
Account Number 34 700 005

Name Account	Previous Year's Deficit 12 610 990 005	2014 Prior Year	2015 Budget		2016 Budget		2017 Budget		2018 Budget		2019 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Deficit	-	-		-		-		-		-
	Current Year Budget	-	-		-		-		-		-

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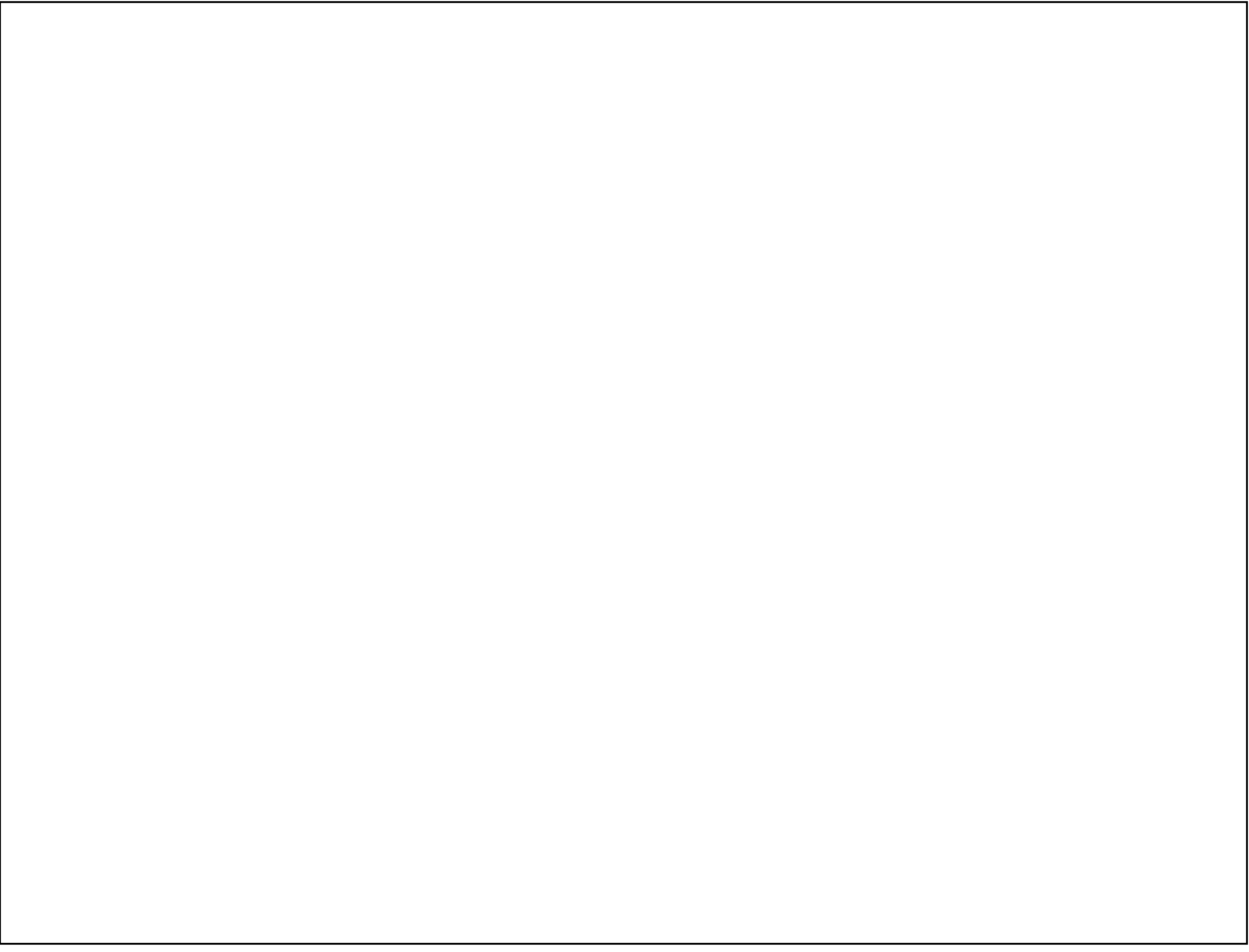


2015 PLANNING AND DEVELOPMENT DEPARTMENT APPLICATION PROCESS AND MEETING SCHEDULE

(As of January 6, 2015)

2015 Application Deadline Date	2015 APC Mail-Out Date	2015 APC Meeting Dates	2015 EAS Agenda Mailout	2015 EAS Meetings	2015 Board Agenda Items	2015 Board Meetings
Dec. 11/14	Dec. 18/14	Mon/Tues Jan. 5/6	Thurs., Jan. 8	Thurs., Jan. 15 <i>(Trail – 4:30 pm)</i>	Tues., Jan. 20	Thurs., Jan. 29 (Grand Forks)
Thurs., Jan. 15	Thurs., Jan. 22	Mon/Tues Feb. 2/3	Thurs., Feb. 5	Thurs., Feb. 12 <i>(GF – 6:00 pm)</i>	Tues., Feb. 17	Thurs., Feb. 26 (Trail)
Thurs., Feb. 12	Thurs., Feb. 19	Mon/Tues Mar. 2/3	Thurs., Mar. 5	Thurs., Mar. 12 <i>(Trail – 6:00 pm)</i>	Tues., Mar. 17	Tues., Mar. 31 (Trail)
Thurs., Mar. 19	Thurs., Mar. 26	Mon/Tues Apr. 6/7	Thurs., Apr. 9	Thurs., Apr. 16 <i>(GF– 6:00 pm)</i>	Tues., Apr. 21	Thurs., April 30 (TBA)
Thurs., Apr. 16	Thurs., Apr. 23	Mon/Tues May 4/5	Thurs., May 7	Thurs., May 14 <i>(Trail – 6:00 pm)</i>	Tues., May 19	Thurs., May 28 (Trail)
Thurs., May 14	Thurs., May 21	Mon/Tues Jun. 1/2	Thurs., June 4	Thurs., June 11 <i>(GF – 6:00 pm)</i>	Tues., June 16	Thurs., June 25 (Trail)
Thurs., June 18	Thurs., June 25	Mon/Tues Jul. 6/7	Thurs., July 9	Thurs., July 16 <i>(Trail – 6:00 pm)</i>	Tues., July 21	Thurs., July 30 (Grand Forks)
Thurs., July 16	Thurs., July 23	Tues Aug. 4	Thurs., Aug. 6	Thurs., Aug. 13 <i>(Mtg. at discretion of Chair)</i>	Tues., Aug. 18	Thurs., Aug. 27 (TBA)
Thurs., Aug. 13	Thurs., Aug. 20	Mon/Tues Aug. 31/Sept. 1	Thurs., Sept. 10	Thurs., Sept. 17 <i>(Trail – 6:00 pm)</i>	Tues., Sept. 15	Thurs., Oct. 1 (Trail)
Thurs., Sept. 17	Thurs., Sept. 24	Mon/Tues Oct. 5/6	Thurs., Oct. 8	Thurs., Oct. 15 <i>(GF – 6:00 pm)</i>	Tues., Oct. 20	Thurs., Oct. 29 (Grand Forks)
Thurs., Oct. 15	Thurs., Oct. 22	Mon/Tues Nov. 2/3	Thurs., Nov. 5	Thurs., Nov. 12 <i>(Trail – 6:00 pm)</i>	Tues., Nov. 17	Thurs., Nov. 26 (Trail)
Applications received for Jan. 2016 EAS Mtg. will be mailed to APC’s on Thurs., Dec. 17/15	NO SCHEDULED MAILOUT	DEC. APC MEETING OPTIONAL	NO EAS MTG. IN DECEMBER	NO EAS MTG. IN DECEMBER	Tues. Dec. 1	Statutory Board Mtg. Thurs., Dec. 10 – 4:00 PM (Trail)
Jan. 2016 Cutoff: Thurs. Dec. 10/15	Jan. 2016 Mailout: Thurs.Dec.17/15	Start of January 2016 Schedule				

P:\PD\Forms\APCPlanBoardSchedule\2015 Process Schedule.doc



		M E M O R A N D U M		
TO:	Director Ali Grieve, Area "A"			
FROM:	Beth Burget - Financial Services Manager			
RE:	Grants-In-Aid 2014			
Balance Remaining from 2013				\$ 9,860.00
2014 Requisition				\$ 31,467.00
Less Board Fee 2014				\$ (1,167.00)
Total Funds Available:				\$ 40,160.00
RESOLUTION #	DATE	RECIPIENT	AMOUNT	
49-14	Jan-14	CFDC - Greater Trail - Junior Dragons' Den	\$ 500.00	
74-14	Feb-14	J.L. Crowe - In Memory of Fallen Firefighters - scholarship	\$ 500.00	
74-14		B.V. Communities In Bloom	\$ 2,500.00	
110-14	Mar-14	BV Cross Country Ski Club - equipment garage floor repair	\$ 500.00	
110-14		Village of Montrose - Montrose Family Fun Days	\$ 500.00	
110-14		B.V. NiteHawks Hockey Club - jersey advertising	\$ 1,500.00	
110-14		BV Golf & Recreation Society - replace bridge approaches	\$ 3,000.00	
110-14		Champion Lakes Golf Course - tee box advertising	\$ 224.00	
110-14		Beaver Valley May Days - sponsorship	\$ 4,000.00	
154-14	Apr-14	Western Financial Group - fund raising	\$ 100.00	
154-14		Father's Day Charity Golf - Golf Hole sponsorship	\$ 600.00	
154-14		BV Citizen of the Year - award & reception	\$ 100.00	
154-14		B.V. Age Friendly Committee - promotion of programs	\$ 1,000.00	
154-14		BV Lanes - Marketing & promotions	\$ 500.00	
154-14		Zone 6 - BC Seniors Games - participation in Langley	\$ 400.00	
154-14		Bike to Work - Week of May 26 - June 1	\$ 1,000.00	
154-14		KBRH Health Foundation - Critical Care Campaign	\$ 1,000.00	
154-14		LCCDTS - 2014 support	\$ 1,584.00	
190-14	May-14	J.L. Crowe Grad Committee - grad activities	\$ 500.00	
190-14		Take A Hike Youth at Risk Foundation - support for program	\$ 1,000.00	
310-14	Aug-14	City of Trail Communities in Bloom- provincial conference	\$ 500.00	
365-14	Sep-14	Beaver Valley Nite Hawks - updating equipment/bus maintain	\$ 1,100.00	
365-14		5 Tenets Marshall Arts Society - 3rd Annual Championships	\$ 500.00	
365-14		Village of Fruitvale - Heritage Walk Concept plan	\$ 10,000.00	
365-14		Village of Fruitvale - B.v. Seniors Salute to Hollywood Classics Calandar	\$ 1,000.00	
365-14		Beaver Valley Age Friendly - hosting of wine & cheese	\$ 750.00	
365-14		Fruitvale Community Chest - Christmas hampers	\$ 1,500.00	
423-14	Oct-14	Village of Fruitvale - Remembrance Day Lunch	\$ 500.00	

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423-14		BV Seniors Programming - PopUp Bistro - BV Curling Rink	\$ 800.00
423-14		BV Age Friendly Committee - Free Wine & Chees top-up	\$ 250.00
472-14	Nov-14	BC Special Olympics Trail - equipment replacement	\$ 500.00
472-14		Columbia Basin Environmental Education Network - bussing/programs	\$ 500.00
472-14		Village of Fruitvale - Jingle Down Mainstreet event	\$ 1,000.00
	Dec-14	Woodstove Exchange Top-up	\$ 100.00
Total			\$ 40,008.00
BALANCE REMAINING			\$ 152.00

		M E M O R A N D U M		
TO:	Director Linda Worley, Electoral Area 'B'/ Lower Columbia-Old Glory			
FROM:	Beth Burget - Financial Services Manager			
RE:	Grants-In-Aid 2014			
Balance Remaining from 2013				\$ 20,692.00
2014 Requisition				22,744.00
Less Board Fee 2014				(844.00)
Total Funds Available:				\$ 42,592.00
RESOLUTION #	DATE	RECIPIENT		AMOUNT
49-14	Jan-14	CFDC - Greater Trail - Junior Dragons' Den	\$	500.00
49-14		WINS Transition House	\$	1,000.00
74-14	Feb-14	J.L. Crowe - In Memory of Fallen Firefighters - scholarship	\$	500.00
74-14		BC Special Olympics - Trail - special olympics program	\$	500.00
74-14		Kootenay Columbia Learning Centre - 2014 Scholarship	\$	500.00
110-14	Mar-14	J.L. Crowe Grad 2014 - 2014 Dry Grad	\$	500.00
110-14		BC Seniors Games - Zone 6 - participation in games in Langley	\$	400.00
110-14		Genelle Senior's Club - new chairs/tables & 2 carts	\$	2,800.00
154-14	Apr-14	Rivervale Recreation - retractable awning	\$	4,589.54
154-14		Beaver Creek Soccer Park Society - goalie posts & net replacement	\$	2,500.00
154-14		Bike to Work - Week of May 26 - June 1	\$	1,000.00
154-14		LCCDT - 2014 support	\$	987.00
154-14		Rossland Golden City Days	\$	1,500.00
190-14	May-14	Take A Hike Youth At Risk Foundation - support for program	\$	2,500.00
190-14		Casino Recreation - community hall upgrades	\$	8,000.00
190-14		Mad Trappers Annual Fundraiser - Critical Care Campaign	\$	1,000.00
310-14	Aug-14	Genelle Recreation - Adult Outdoor Fitness Equipment	\$	1,800.00
365-14	Sep-14	5 Tenets Marshall Arts Society - 3rd Annual Championships	\$	500.00
365-14		BlackJack Ski Club - upgrade of waxing sheds	\$	3,500.00
472-14	Nov-14	BC Special Olympics Trail - equipment replacement	\$	500.00
472-14		Columbia Basin Environmental Education Network - bussing/programs	\$	500.00
472-14		Scouts Canada - First Warfield - holidays & events	\$	1,000.00
	Dec-14	Rossland Winter Carnival - activities & events	\$	1,000.00
Total			\$	34,576.54
BALANCE REMAINING			\$	8,015.46

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		M E M O R A N D U M		
TO:	Director Grace McGregor, Electoral Area 'C'/Christina Lake			
FROM:	Beth Burget, Financial Services Manager			
RE:	Grants-In-Aid 2014			
Balance Remaining from 2013				\$ 6,819.00
2014 Requisition				60,450.00
Less Board Fee 2014				(2,150.00)
Total Funds Available:				\$ 65,119.00
RESOLUTION #	DATE	RECIPIENT	AMOUNT	
49-14	Jan-14	Christina Lake Community Hall - use by non-profits	\$ 1,000.00	
49-14		Christina Gateway Comm. Develop. - C.L. Homecoming	\$ 15,000.00	
49-14		Christina Gateway Comm. Develop. - C.L. Promotion	\$ 3,255.00	
49-14		Christina Gateway Comm. Develop. - Wedding Promotions	\$ 1,500.00	
49-14		Christina Gateway Comm. Develop. - Boundary Economic Devel.	\$ 4,000.00	
49-14		Christina Gateway Comm. Develop. - Community Activities	\$ 1,000.00	
49-14		City of Grand Forks - Family Day Event	\$ 500.00	
49-14		Boundary Chamber of Commerce - projects & initiatives	\$ 2,500.00	
49-14		Christina Lake Community Assoc. - Winterfest	\$ 1,000.00	
74-14	Feb-14	Grand Forks ATV Club - multi use trail system	\$ 1,500.00	
110-14	Mar-14	South Okanagan Minor Hockey - Midget Rep Tier 3 provincials	\$ 400.00	
110-14		BC Seniors Games - Zone 6 - participation in games in Langley	\$ 400.00	
110-14		Christina Gateway Development - non-profit advert. Assistance	\$ 3,000.00	
110-14		Christina Gateway Development - Temporary Use Permit	\$ 735.00	
110-14		Christina Gateway Development - 2014 Easter Egg Hunt	\$ 300.00	
110-14		Boundary Youth Soccer Association - upgrading of equipment	\$ 2,000.00	
154-14	Apr-14	Christina Gateway - Economic Development Workshop	\$ 3,000.00	
154-14		Christina Gateway - Pens w logo for Welcome Centre	\$ 250.00	
154-14		Zone 6 - BC Seniors Games - participation in Langley	\$ 400.00	
154-14		C.L Recreation - Triathlon & jerseys	\$ 1,500.00	
154-14		Phoenix Foundation - 'Vital Signs 2014'	\$ 1,000.00	
154-14		Grand Forks International Baseball - annual tournament	\$ 700.00	
249-14	Jun-14	Christina Lake Boat Access Society - annual 'dump' day	\$ 400.00	
249-14		Christina Gateway Development - Cops for Kids	\$ 300.00	
249-14		Columbia Basin for Literacy - Family Literacy Program	\$ 700.00	
272-14	Jul-14	C.L. Community Association - 2 fresh water coolers for center	\$ 500.00	
272-14		C.L. Ladies Golf Open - annual golf tournament	\$ 300.00	
272-14		Cascade Cemetery Volunteers - completion of sign	\$ 500.00	

365-14	Sep-14	Selkirk College - Grand Forks - 3 Agricultural workshops	\$ 500.00
423-14	Oct-14	Christina Gateway Develop. Assoc - promotion & newsletter	\$ 2,995.33
423-14		Christina Gateway - Winterfest/Halloween/Watershed Review Annual	\$ 7,000.00
472-14	Nov-14	Christina Gateway - volunteer appreciation	\$ 2,000.00
472-14		2014 Community Christmas Dinner - Lee-anne Lawrence	\$ 500.00
	Dec-14	Woodstove Exchange top-ups (2)	\$ 200.00
Total			\$60,835.33
BALANCE REMAINING			\$ 4,283.67

M E M O R A N D U M			
TO:	Director Roly Russell, Electoral Area 'D'/Rural Grand Forks		
FROM:	Beth Burget - Financial Services Manager		
RE:	Grants-In-Aid 2014		
Balance Remaining from 2013			\$7,682.00
2014 Requisition			38,375.00
Less Board Fee 2014			(1,375.00)
Total Funds Available:			\$44,682.00
RESOLUTION #	DATE	RECIPIENT	AMOUNT
49-14	Jan-14	CFDC - Greater Trail - Junior Dragons' Den	\$ 500.00
49-14		Boundary Dog Sled Association - dog sled races at Jewel Lake	\$ 1,500.00
49-14		Community Futures Boundary - Fred Marshall attend Vancouver meeting	\$ 1,408.02
49-14		City of Grand Forks - Family Day event	\$ 500.00
74-14	Feb-14	Boundary Horse Association - licence fee renewal	\$ 3,460.00
110-14	Mar-14	Boundary Youth Soccer Association - upgrading of equipment	\$ 2,000.00
154-14	Apr-14	Sunwind Solar Industries - annual Solar Car contest	\$ 303.33
249-14	Jun-14	Columbia Basin for Literacy - Family Literacy Program	\$ 700.00
249-14		Grand Forks Art Gallery Society - G.F. Visitor Center signage	\$ 1,550.00
249-14		Grand Forks ATV Club - staging area signage	\$ 4,000.00
249-14		Boundary Invasive Species Society - summer student wage/etc.	\$ 1,000.00
249-14		Phoenix Foundation Boundary - community forums/data sourcing	\$ 1,000.00
249-14		Phoenix Interpretive Forest Society - Marshall Lake Shorline	\$ 3,000.00
272-14	Jul-14	Grand Forks & District Fall Fair - annual fall fair	\$ 3,500.00
310-14	Aug-14	Grand Forks Citizens on Patrol - gas & radios	\$ 1,000.00
310-14		Grand Forks Community Trails Society - redecking Nursery Trestle	\$ 4,000.00
365-14	Sep-14	Selkirk College - Grand Forks - 3 Agricultural workshops	\$ 1,500.00
472-14	Nov-14	Grand Forks Boundary Agriculture - tool share-storage trailer	\$ 2,500.00
472-14		G.F. Rotary Club - community bonfire & fireworks	\$ 1,500.00
472-14		Grand Forks Senior Centre - thanksgiving dinner	\$ 400.00
472-14		Grand Forks Community Christmas Dinner	\$ 300.00
Total			\$35,621.35
Balance Remaining			\$ 9,060.65

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M E M O R A N D U M			
TO:	Director Vicki Gee, Electoral Area 'E'/ West Boundary		
FROM:	Beth Burget, Financial Services Manager		
RE:	Grants-In-Aid 2014		
Balance Remaining from 2013			\$ 22,225.00
2014 Requisition			\$ 86,426.00
Less Board Fee 2014			(3,026.00)
Total Funds Available:			\$ 105,625.00
RESOLUTION #	DATE	RECIPIENT	AMOUNT
49-14	Jan-14	Boundary Chamber of Commerce - projects & initiatives	\$ 2,000.00
49-14		Boundary Dog Sled Association - dog sled races at Jewel Lake	\$ 2,500.00
49-14		Community Futures Boundary - Fred Marshall attend Vancouver meeting	\$ 1,408.02
49-14		Phoemix Mountain Ski Society - ski hill operations	\$ 5,000.00
49-14		Midway Trails Society - directional signage	\$ 2,000.00
49-14		Kettle River Seniors #102 - "Wellness Car"	\$ 5,000.00
49-14		Beaverdell Community Club Library - purchase of books	\$ 1,000.00
49-14		Kettle River Museum Society - on-going costs	\$ 2,000.00
49-14		Greenwood Heritage Society - photo copy machines	\$ 1,500.00
49-14		West Boundary Elementary School	\$ 1,500.00
49-14		Kettle River Racing Society - Snowmobile races	\$ 1,000.00
49-14		B.W.Fire Dept - Beaverdell Fire Dept - upgrade recruitment & training programs	\$ 10,000.00
49-14		West Boundary Rescue - training for first responder	\$ 5,000.00
49-14		Greenwood Community Christmas Dinner	\$ 400.00
49-14		Midway Community Association - sage theatrical lighting equip.	\$ 1,000.00
49-14		B.W. Community Policing Society - operating funds	\$ 4,000.00
49-14		RCMP West Boundary Community Consulting - New years eve family fun skate	\$ 200.00
49-14		Art E'scape - ongoing operating costs	\$ 2,500.00
74-14	Feb-14	B.W. Fire Dept Auxiliary - fridge/freezer & chafing dishes	\$ 2,500.00
110-14	Mar-14	Greenwood Elementary School - JR Golf development	\$ 1,500.00
110-14		City of Greenwood - municipal pool	\$ 4,500.00
110-14		Rock Creek & Boundary Fair - upgrade kitchen facilities	\$ 5,000.00
110-14		Village of Midway - arena upgrades	\$ 1,200.00
110-14		Boundary Women's Softball - windup tourn/prized, insurance, etc.	\$ 1,000.00
110-14		Rock Creek Ladies Fastball - Softball BC Insurance	\$ 500.00
154-14	Apr-14	Discover Rock Creek - 2014 Business Directory	\$ 25.00
154-14		Boundary Creek Times - 2014 Business directory	\$ 262.50

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154-14		Riverside Artist Society - Art & Culture Show	\$ 385.00
154-14		Greenwood Fire Department - AED purchase	\$ 3,500.00
154-14		Greenwood Community Association - hall renovations	\$ 800.00
154-14		Greenwood Board of Trade - Founders Day celebrations	\$ 800.00
154-14		Greenwood Board of Trade - Canada Day celebrations	\$ 500.00
154-14		King Edward Masonic Lodge - cancer car operations	\$ 600.00
	Mar-14	Woodstove top ups	\$ 750.00
190-14	May-14	Boundary Martial Arts Club - operating funds	\$ 3,000.00
249-14	Jun-14	Boundary Invasive Species Society - summer student wage/etc.	\$ 1,000.00
249-14		Rock Creek Community Medical Society - addition to historic site	\$ 3,000.00
249-14		Beaverdell Community Club - baseball equipment	\$ 1,000.00
272-14	Jul-14	West Boundary Road Rescue - Radios & Batteries	\$ 2,300.00
272-14		Beaverdell Carmi Fire & First Responder - re-register society	\$ 4,000.00
272-14		Big White Community School PAC - new soccer nets	\$ 400.00
272-14		Midway and Beyond Little Theatre - drop curtain	\$ 850.00
272-14		B.W. Mountain Chamber of Commerce - sept. Longweekend	\$ 2,000.00
272-14		B.W. Tourism Society - 6 bear proof garbage bins/etc.	\$ 2,000.00
310-14	Aug-14	Kettle River Museum - upgrading of electronic equipment	\$ 1,000.00
365-14	Sep-14	Selkirk College - Grand Forks - 3 Agricultural workshops	\$ 500.00
365-14		Big White Chamber of Commerce - strategic plan	\$ 2,800.00
365-14		Beaverdell Fire Dept. - command tower	\$ 2,500.00
365-14		Art'Escape - operating costs and venue rental	\$ 2,500.00
365-14		Big White Community School PAC - freestyle youth ski team	\$ 1,000.00
	Oct-14	Monies returned from B.W. Community Association - no longer	-\$ 2,269.55
423-14	Oct-14	Beaverdell Community Club - relocation of Post Office - Skating Rink	\$ 2,000.00
423-14		B.W. Community Policing Society - operating funds 2014/15 skiseason	\$ 1,000.00
423-14		Kettle Valley Golf Club - upgrde to clubhouse	\$ 1,500.00
423-14		West Boundary ATV Club - development & growth of club	\$ 1,000.00
472-14	Nov-14	Midwy RCMB Community Consultative - new years eve skate	\$ 200.00
472-14		Greenwood Heritage Society - courthouse luncheon John Jarret Mem.	\$ 434.05
Total			\$ 105,545.02
Balance Remaining			\$ 79.98

**Regional District of Kootenay Boundary
Status Report - Gas Tax Agreement
January 6, 2015**

A

ELECTORAL AREA 'A'

	Description	Status	Allocation	
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Revenue:

Per Capital Allocation of Gas Tax Grant:

Allocation to Dec 31, 2007	Received	\$ 96,854.94
Allocation to Dec 31, 2008	Received	46,451.80
Allocation to Dec 31, 2009	Received	91,051.00
Allocation to Dec 31, 2010	Received	89,796.00
Allocation to Dec 31, 2011	Received	89,788.04
Allocation to Dec 31, 2012	Received	87,202.80
Allocation to Dec 31, 2013	Received	87,167.87
Allocation to Dec 31, 2014	Received	84,868.70

TOTAL AVAILABLE FOR PROJECTS

\$ 673,181.15

Expenditures:

Approved Projects:

2009	Columbia Gardens Water Upgrade	Completed	\$ 250,000.00
2011	South Columbia SAR Hall	Completed	2,665.60
281-13	BV Family Park - Solar Hot Water	Funded	16,684.00
	BV Family Park - Solar Hot Water	Remaining	11,316.00
451-13	Beaver Valley Arena - Lighting	Funded	53,809.34
	Beaver Valley Arena - Lighting	Remaining	15,190.66
26-14	LWMP Stage II Planning Process	Funded	805.88

TOTAL SPENT OR COMMITTED

\$ 350,471.48

TOTAL REMAINING

\$ 322,709.67

**Regional District of Kootenay Boundary
Status Report - Gas Tax Agreement
January 6, 2015**

ELECTORAL AREA 'B' / LOWER COLUMBIA/OLD GLORY

	Description	Status	Allocation	
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Revenue:

Per Capital Allocation of Gas Tax Grant:

Allocation to Dec 31, 2007	Received	\$	69,049.93
Allocation to Dec 31, 2008	Received		33,116.46
Allocation to Dec 31, 2009	Received		64,912.00
Allocation to Dec 31, 2010	Received		64,017.00
Allocation to Dec 31, 2011	Received		64,010.00
Allocation to Dec 31, 2012	Received		65,936.00
Allocation to Dec 31, 2013	Received		65,907.41
Allocation to Dec 31, 2014	Received		64,169.02

TOTAL AVAILABLE FOR PROJECTS

\$ 491,117.82

Expenditures:

Approved Projects:

8547	GID - Groundwater Protection Plan	Completed	\$	10,000.00
11206	GID - Reducing Station (Advance)2008	Completed		16,000.00
2009	GID - Reducing Station (Balance)	Completed		14,000.00
2009	GID - Upgrades to SCADA	Completed		22,595.50
2009	Casino Recreation - Furnace	Completed		3,200.00
Phase 1	GID - Pipe Replacement/Upgrades	Completed		60,000.00
Phase 2	Looping/China Creek	Completed		18,306.25
2012	Rivervale Water SCADA Upgrade	Completed		21,570.92
2013	Rossland-Trail Country Club Pump	Funded		20,000.00
261-14	Rivervale Water & Streetlighting Utility	Funded		20,000.00
262-14	Genelle Imp. District - Water Reservoir	Funded		93,750.00
	Genelle Imp. District - Water Reservoir	Remaining		31,250.00
263-14	Oasis Imp. District - Water Well	Funded		26,250.00
	Oasis Imp. District - Water Well	Remaining		8,750.00

TOTAL SPENT OR COMMITTED

\$ 365,672.67

TOTAL REMAINING

\$ 125,445.15

**Regional District of Kootenay Boundary
Status Report - Gas Tax Agreement
January 6, 2015**



ELECTORAL AREA 'C' / CHRISTINA LAKE

	Description	Status	Allocation	
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Revenue:

Per Capital Allocation of Gas Tax Grant:

Allocation to Dec 31, 2007	Received	\$	69,877.75
Allocation to Dec 31, 2008	Received		33,513.49
Allocation to Dec 31, 2009	Received		65,690.00
Allocation to Dec 31, 2010	Received		64,785.00
Allocation to Dec 31, 2011	Received		64,778.00
Allocation to Dec 31, 2012	Received		65,746.00
Allocation to Dec 31, 2013	Received		65,718.43
Allocation to Dec 31, 2014	Received		63,985.02

TOTAL AVAILABLE FOR PROJECTS

\$ 494,093.69

Expenditures:

Approved Projects:

11207	Christina Lake Community and Visitors Centre	Advanced	\$	50,000.00
2009	CLC&VC	Advanced		25,000.00
2010	CLC&VC	Advanced		25,000.00
2010	Living Machine	Advanced		80,000.00
2012	Kettle River Watershed Study	Funded		5,000.00
2013	Kettle River Watershed Project	Funded		9,959.86
2014	Kettle River Watershed Project	Funded		3,153.98
2010	Kettle River Watershed Study	Remaining		1,886.16
417-13	Kettle River Watershed (Granby Wilderness Society)	Funded		2,000.00
2011	Solar Aquatic System Upgrades	Completed		7,325.97
418-13	Christina Lake Chamber of Commerce (Living Arts Centre Sedum/Moss Planting Medium)	Funded		20,697.00
106-14	Christina Gateway Community Development Association	Funded		20,000.00
264-14	Christina Lake Solar Aquatic System Upgrades	Funded		3,239.29
	Christina Lake Solar Aquatic System Upgrades	Remaining		1,760.71

TOTAL SPENT OR COMMITTED

\$ 255,022.97

TOTAL REMAINING

\$ 239,070.72

**Regional District of Kootenay Boundary
Status Report - Gas Tax Agreement
January 6, 2015**

**ELECTORAL AREA 'D' / RURAL GRAND FORKS**

	Description	Status	Allocation	
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Revenue:

Per Capital Allocation of Gas Tax Grant:

Allocation to Dec 31, 2007	Received	\$ 154,656.26
Allocation to Dec 31, 2008	Received	74,173.40
Allocation to Dec 31, 2009	Received	145,389.00
Allocation to Dec 31, 2010	Received	143,385.00
Allocation to Dec 31, 2011	Received	143,370.00
Allocation to Dec 31, 2012	Received	150,634.00
Allocation to Dec 31, 2013	Received	150,571.27
Allocation to Dec 31, 2014	Received	146,599.76

TOTAL AVAILABLE FOR PROJECTS

\$ 1,108,778.69**Expenditures:**

Approved Projects:

8549	City of GF - Airshed Quality Study	Completed	\$ 5,000.00
2010	Kettle River Water Study	Funded	25,000.00
2012-1	Kettle River Watershed Study	Funded	15,000.00
2012-2	Kettle River Watershed Study	Funded	10,000.00
2013	Kettle River Watershed Project	Funded	24,899.66
2014	Kettle River Watershed Study	Funded	39,212.00
2010	Kettle River Watershed Study	Remaining	10,888.34
417-13	Kettle River Watershed (Granby Wilderness Society)	Funded	2,000.00
2010	Boundary Museum Society - Phase 1	Approved	13,000.00
2011	Boundary Museum Society - Phase 2	Completed	30,000.00
2012	Boundary Museum Society - Phase 2	Completed	8,715.00
2011	Phoenix Mnt Alpine Ski Society	Completed	63,677.00
2012	Phoenix Mnt Alpine Ski Society	Completed	1,323.00
2012	Phoenix Mnt Alpine Ski Society	Additional	12,600.00
2012	Grand Forks Curling Rink	Completed	11,481.00
27-14	Boundary Museum	Funded	77,168.50

TOTAL SPENT OR COMMITTED

\$ 349,964.50

TOTAL REMAINING

\$ 758,814.19

**Regional District of Kootenay Boundary
Status Report - Gas Tax Agreement
January 6, 2015**

E

ELECTORAL AREA 'E' / WEST BOUNDARY

	Description	Status	Allocation	
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Revenue:

Per Capital Allocation of Gas Tax Grant:

Allocation to Dec 31, 2007	Received	\$ 108,785.28
Allocation to Dec 31, 2008	Received	52,173.61
Allocation to Dec 31, 2009	Received	102,266.68
Allocation to Dec 31, 2010	Received	100,857.14
Allocation to Dec 31, 2011	Received	100,846.00
Allocation to Dec 31, 2012	Received	93,112.00
Allocation to Dec 31, 2013	Received	93,073.54
Allocation to Dec 31, 2014	Received	90,618.62

TOTAL AVAILABLE FOR PROJECTS

\$ 741,732.87

Expenditures:

Approved Projects:

283	Greenwood Solar Power Project	Completed	\$ 3,990.00	
8548	Kettle Valley Golf Club	Completed	20,000.00	
8546	West Boundary Elementary School Nature Park	Completed	13,500.00	} 28,500.00
8546E	2010 WBES - Nature Park (expanded)	Completed	15,000.00	
2009/10	Kettle Wildlife Association (heatpump)	Completed	35,000.00	
2010	Rock Creek Medical Clinic (windows/doors)	Completed	18,347.56	
2010	Kettle Valley Golf Club (Pumps)	Completed	24,834.63	} 41,368.00
2011	Kettle Valley Golf Club (Pumps)	Completed	10,165.37	
2011	Kettle Valley Golf Club (Pumps)	Completed	6,368.00	
2010	Rock Creek Fairground Facility U/G	Completed	14,235.38	} 44,000.00
2011	Rock Creek Fairground Facility U/G	Completed	22,764.62	
2011	Rock Creek Fairground Facility U/G	Completed	7,000.00	
2010/11	Beaverdell Community Hall Upgrades	Completed	47,000.00	
2010	Kettle River Water Study	Funded	25,000.00	
2012-1	Kettle River Watershed Study	Funded	15,000.00	
2012-2	Kettle River Watershed Study	Funded	40,000.00	
2013	Kettle River Watershed Project	Funded	49,799.31	
2014	Kettle River Watershed Study	Funded	30,025.60	
2010	Kettle River Watershed Study	Remaining	15,175.09	
417-13	Kettle River Watershed (Granby Wilderness Society)	Funded	2,000.00	
145-14	Rock Creek & Boundary Fair Association (Electrical Lighting & Equipment Upgrade)	Funded	35,122.00	

TOTAL SPENT OR COMMITTED

\$ 450,327.56

TOTAL REMAINING

\$ 291,405.31

06/01/2015

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Gas Tax Application

Application to (please check where appropriate):

Electoral Area 'A' Director Ali Grieve	Electoral Area 'B'/Lower Columbia-Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area 'C'/Christina Lake Director Grace McGregor	Electoral Area 'D'/Rural Grand Forks Director Roly Russell	Electoral Area 'E'/West Boundary Director Vicki Gee
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Application by:

Applicant:	Christina Lake Stewardship Society		
Address:	P.O. Box 373, 1675 Hwy #3 Christina Lake, BC		
Phone:	250-447-2504	Fax:	250-447-2509
Email:	clss@shaw.ca		
Representative:	Brenda LaCroix		

Where will the project take place:

Christina Lake Nature Park

Is your organization a (please check where appropriate):

<input checked="" type="checkbox"/> Not-For-Profit/Charity	<input checked="" type="checkbox"/> Society	<input type="checkbox"/> Community Organization
--	---	---

Project Description:

Christina Lake Riparian and Wetland Demonstration Site and Native Plant Nursery
(See attached proposal (pages 3,7) for project maps)

Project outcomes (please check where appropriate):

The Project will ultimately lead to:

X	Cleaner Air	X	Cleaner Water	X	Less Greenhouse Gas Emissions
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Please provide a narrative as to the outcomes to be reached, including any energy savings expressed in the appropriate energy unit (i.e. kWh, GJ, Litres):

The project proposes to return portions of the foreshore of Christina Lake Community Nature Park to habitat indicative of native riparian/wetland ecological communities (function and structure). These habitats help to ensure the long term maintenance of water quality, wildlife habitat and proper filtration of upland contaminants such as septic leachate. Christina Lake is the community's main drinking water supply. The project will also →

Please attach any documentation, prices or proposals to support your application.

Date: _____

Signature: _____

Print name: _____

Continued.

be used as a venue for educational opportunities for the public, landowners, school groups and hands on involvement in the native plant nursery and demonstration site. This multi-organization collaboration will provide information from the data generated to be used regionally in other key riparian/wetland areas
(See attached proposal, budget details and summary)